



WEBINAR INSTRUCTIONS - CLASS I & II CERTIFICATION

State Prescribed Forms Abstracts, and Sales Ratio Webinars for Class I Assessors:

- Contact the North Dakota Property Tax Division to request, then review the State Forms webinars.
- Request the Online Assessor Exams at www.tax.nd.gov/AssessorTraining, in the Upcoming Courses & Registration dropdown.
- Follow the instructions to complete the exam.

Agricultural Land Calculation Webinars for Class II Assessors:

- Contact the North Dakota Property Tax Division to request, then review Agricultural Land Processes parts 1 & 2.
- Request the Online Assessor Exams at www.tax.nd.gov/AssessorTraining, in the Upcoming Courses & Registration dropdown.
- Follow the instructions to complete the exam.

Contact the North Dakota Property Tax Division at propertytax@nd.gov to request the webinars. When the webinars have been viewed, request the corresponding test at www.tax.nd.gov/AssessorTraining, in the Upcoming Courses & Registration dropdown. When the test has been successfully completed and verification that the required webinars have been requested, the appropriate credit will be added to your education record. The goal for the self-guided instruction is to familiarize assessment officials with the references and guidelines that are available and updated routinely.

The links below are helpful resources to assist you while you work through the material:

- tax.nd.gov
- tax.nd.gov/guidelines
- tax.nd.gov/LocalGovernment
- tax.nd.gov/SoftwareDevelopers
- tax.nd.gov/AssessorResources
- ndlegis.gov/general-information/north-dakota-century-code
- ndlegis.gov/legislative-bill-tracking-system
- iaao.org

The Office of State Tax Commissioner and the NDACo have partnered to offer “Got 15?!” monthly webinars and “Did You Know?!” quarterly webinars. The “Got 15?!” webinars are geared toward county and city officials involved with local governments. The webinar topics include current and upcoming month’s information to keep local officials up to date on deadlines and requirements associated with their position. The “Did You Know?!” webinars give more in-depth detail and instruction on processes handled by county and city officials and also offer continuing education to those who attend the live webinar. These specific webinars are updated and hosted as legislative changes occur.