



County Information – State Board of Equalization Appeal

Please complete this form in its entirety. The information provided will be taken into consideration when investigating and reaching a conclusion regarding the appeal presented. To provide ample time for investigation, all information to support the appeal (property information, pictures, income information, etc.) must be received by August 1, 2025. Please provide one questionnaire per property.

Please email or mail any supporting documentation to:

propertytax@nd.gov

or

The Office of State Tax Commissioner, Attn: Property Tax,
600 E Boulevard Ave., Bismarck, ND 58505-0599.

Information for Property Referenced in Appeal:

Owner Name: **NETREIT 300 NP LLC**
Address: **300 NORTHERN PACIFIC AVE N, UNIT C1 FARGO ND**
Township Name (if applicable):
Parcel ID: **01-2150-00101-020**
Legal Description: **UNIT C1 OF 300 NP LOFTS CONDOS**

**This information should provide a calculated breakdown associated with the subject property.*

City/County Official Contact Information:

Name: **James Haley**
Address: **225 4 ST N, Fargo ND, 58102**
Phone Number: **701-241-1445**
Email Address: **jhaley@fargond.gov**

Answer the questions below that apply to the appeal:

Was the appellant sent a notice of increase letter from the city/township? (use drop-down for all that apply)

No, value decreased for 2025
Choose One Township/City Equalization Meeting
Choose One County Equalization Meeting
Choose One

At which meeting(s) did the Appellant present the appeal? (choose all that apply)

☒ Township/City ☒ County ☐ N/A

**Please note NDCC § 57-13-04.3(a)(1)(2) requires appellants to appeal to the State Board of Equalization must have applied to both local and county boards.*

Minutes from all levels of equalization meetings: Choose One

Please attach or email (propertytax@nd.gov) the following:

1. All property record cards for the subject property (**This information should provide a calculated breakdown associated with the subject property.**)
2. Comparable property information and corresponding property record cards
3. Copies of the notice of increases with dates clearly noted
4. Any evidence to validate the assessment appealed
5. Minutes from all levels of equalization meetings as applicable

Appeal Process:

- 1.) Appellant notifies the Property Tax Division of intent to appeal.
- 2.) Submit this form and all applicable documentation to propertytax@nd.gov by the date specified above.
- 3.) The State Board of Equalization meets on the second Tuesday in August to examine and compare the returns of the assessment of taxable property as submitted by North Dakota counties. This is locally assessed property. The board equalizes the property so that all assessments of similar taxable property are uniform and equal throughout the state. During this meeting, tax directors or other representatives from a county will speak, along with city representatives, and individual taxpayers.
- 4.) After the State Board meeting, your case will be assigned, and staff will reach out to schedule an onsite review of the property (when deemed applicable). While an interior inspection of the property is not required, interior reviews may affect the consideration of value. If denied an interior review, we will assess from the exterior only. Staff will not be allowed to enter the property without the owner or a representative present.
- 5.) Generally, by the first Thursday of October, the property tax division staff will present their findings to the State Board of Equalization with a recommendation. The board deliberates and votes. You can attend this meeting; however, public comments are not accepted.



Equalization Department

Telephone: 701-241-5616

Fax: 701-241-5728

assessor@casscountynd.gov

NetREIT Fargo LLC

Parcel: (Multiple)

Address:

Property Class: Commercial (Office/Mixed-use)

Value:

Requested Value:

Summary:

Property Tax Resources has requested a reduction in value for three Fargo parcels on behalf of the appellant.

Review:

Property Tax Resources submitted documentation to suggest a significant decrease in value for both property locations, refuting City of Fargo's determinations of value and citing a lack of comparable sales. Their value analysis relies largely on the income approach, in which they show that above-average vacancy rates and diminishing NOI indicate that the subject properties are unable to generate enough revenue to support the assessed values. While a sales analysis was also included, the comparable properties provided in their report are largely from areas that are not as reflective of the subject area. They note that adjustments are necessary for differing market areas; however, these adjustments are based on their own models, and not necessarily reflective of market norms for the Fargo area.

City of Fargo states that while the income approach is part of their consideration, the Assessor's Office generally does not have access to sufficient data to rely solely on an income-based approach to value. City of Fargo also notes that while it is difficult to pull comparable sales for multi-tenant offices in this location, their reference sales align more closely with the subject properties and indicate the properties are valued fairly when considering sale values for similar properties in the area.

Conclusion:

While Property Tax Resources makes a compelling argument through their income-based analysis, City of Fargo's data supports that the currently assessed value is modeled equitably amongst similar properties in the area.

Recommended Motion:

Retain the current values for each property.

Appeal of Property Tax Assessment

City of Fargo Staff Report

General Appeal Information

Tax Year: 2025
Filed Via: 2025 Cass County Board of Equalization
Parcel Number: 01-2150-00101-020
Address: 300 Northern Pacific Ave N
Owner Name: Netreit 300 NP LLC
Representative: Jennifer Carruth, Property Tax Resources
Requested Value: \$ 2,318,000 (\$ 86/SF)

Subject Property



Building Name:	Centennial Square (300 NP)
Property Type:	Office Building
Year Built:	1921 (Renovated 2001)
Size (SF):	26,907 sf
Transaction History:	Sold Aug 2015, \$ 3.86M (\$ 144/SF)
True and Full Value:	\$ 3,762,600 (\$ 140/SF)

Appeal Summary

The owner's representative appealed to the Cass County Board of Equalization. Ms. Carruth cites high vacancy, declining revenue, and declining office values as the primary valuation concerns. She supplied a value opinion using the income approach of \$2,318,000. This would be a 38% decrease in true and full value.

Ms. Carruth relies heavily on the income approach to develop her opinion of value. We feel the inclusion of lease-up costs is indicative of an investment analysis, not a fee simple stabilized valuation.

City of Fargo staff reduced the true and full value by 4.7% from the 2024 tax year; and by 10% since the 2023 tax year. City wide, all office building values were lowered because most sold for less than their assessed values in the prior year.

Board of Equalization - April 9 and April 29, 2025 Minutes

2025 Board of Equalization

April 8, 2025

The Board of City Members met as the 2025 Board of Equalization at 7:30 o'clock a.m., Tuesday, April 8, 2025, in the City Commission Room at City Hall, Fargo, North Dakota, to consider the 2025 assessments of property in the City of Fargo for tax purposes.

Members present: Kolpack, Piepkorn, Turnberg, Mahoney.

Members absent: Strand.

Member Mahoney presiding.

Assessor's Annual Report:

City Assessor Michael Splonskowski reviewed the Annual Report of the Fargo Assessment Department, as well as the laws relating to the duties of the Assessor's Office and the Board of Equalization. He stated that annually, on February 1st, property valuations are established based on the legally defined "true and full value," generally prohibiting incremental adjustments. He explained "real property" includes land, improvements, structures and buildings. He said notices of increase are mandated for properties increasing by both \$3,000.00 and 10%. While aiming for true and full value, he said, the State Board of Equalization permits a 90-100% variance in sales ratio studies, assessed value divided by sales price and the median must be within this range.

At 7:34 o'clock a.m., Member Strand present.

Mr. Splonskowski said this year, commercial sales ratios were compliant post-reappraisal 96.4%, though office and apartment values were reduced 5% due to softening market trends (sales ratios $\geq 100\%$). He said residential sales ratios improved to 94.9%, suggesting prior commercial values may have been slightly high and residential values were also on the lower end. He stated the Assessor's Office adheres to International Association of Assessing Officers (IAAO) standards, demonstrating good uniformity and

equalization in Coefficient of Dispersion and (COD) and price-related differential (PRD). He said a 5-year property review cycle is in place, with Areas 1 and 2 reviewed in the last and upcoming summers, respectively. He stated the overall real estate market is stable, lacking significant price increases or foreclosure rises, despite minor interest rate fluctuations. He noted the median single-family dwelling price increased and commercial sales decreased by 11% in 2024, indicating a slight market softening, while residential sales increased by 5%, with a 4% median price increase (compared to 0.5% the prior year). He said Fargo's market activity is tracked against a home price index of other cities for trend analysis. Residential and commercial reappraisal resulted in 6,100 increase notices and adjustments to 18,000 properties, he said, and a 36% property access rate was achieved for reviews. Fargo's total true and full value is \$23 billion (4.75% increase), he said, with residential slightly exceeding commercial. Taxable value has grown by roughly \$100 million every three years since 2014, he said, School District 1 accounts for 67% of Fargo's taxable value and the City's mill levy share is 19%. Discretionary exemptions have slightly decreased, while non-discretionary exemptions (religious schools, homestead credit) have increased, he said, and homestead credit application numbers are still in flux due to an extended deadline. Tax Increment Financing (TIF) values constitute 1.29% of the taxable base, he said, and potential legislative changes to homestead and disabled veteran credits were noted. Special assessment assistance programs exist at both State and City levels, he said, and assessment information is available at fargoparcels.com.

In response to a question from Member Piepkorn regarding the fluctuations in discretionary exemptions, particularly the decrease observed in the Payment in Lieu of Tax Exemptions (PILOTs), Renaissance Zone and daycare categories and the reasons behind the reduction in daycare exemptions and if fewer applications were received or expired, Mr. Splonskowski said the primary reasons for the decrease appears to be a lack of applications, potentially due to a lack of awareness and the fact that it is early in the year, leading to some applicants missing the established deadlines.

In response to a question from Member Piepkorn regarding the valuation for the PILOT project decreased from \$57 million to \$39 million, a reduction of approximately 30%, Mr. Splonskowski said one particular PILOT project's exemption is granted by the State. The recent change in ownership resulted in the new owners being unaware of the State application requirement, he said, and they are currently working with the State to rectify this. He said some PILOT exemptions have also expired. Member Piepkorn requested Mr. Splonskowski provide the precise figures for the valuation decline resulting from expired exemptions at the next meeting.

Individual Valuation Appeals:

The following people testified to appeal their property valuations:

Dana Woodruff - 746 Elm Street North, #8

Kay Malme - 746 Elm Street North, #4

Daniel Coombe - 6891 23rd Street South

Cindy Buttke - 2939 8th North, #1

Warren Akeley - 2121 43rd Street South

Paul Anderson - 2015 1st Avenue South and 2020 Main Avenue

Tami Norgard - 4115 58th Street South

Josh Smook - 5507 53rd Avenue South

Jeff Reinholz - 4716 7th Avenue North

Kyle Kennett - 4731 13th Avenue South and 3757 55th Avenue South

List of Unresolved Appeals Moved to Pending Status:

Member Kolpack moved that the list of unresolved appeals presented by list or in person be moved to a pending status.

Second by Strand. On call of the roll Members Kolpack, Strand, Turnberg, Piepkorn and Mahoney voted

aye.

No Member being absent and none voting nay, the motion was declared carried.

2025 Valuations Approved:

Member Kolpack moved that the valuations of 2025 Assessment roll be approved.

Second by Strand. On call of the roll Members Kolpack, Strand, Piepkorn, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried.

Mr. Splonskowski emphasized that while the City-level appeal window has now closed, property owners still have the option to pursue appeals at the County level.

In response to a question from Member Strand asking about the cap on property taxes from the Legislature and if they are talking about caps on valuations or budget, Mayor Mahoney said this pertains to limitations on taxable property increases. The allowable new growth is 4.39%, and the market increase is 0.17%. The understanding is that a maximum increase of 3% would be permissible on that 0.17% market increase, not exceeding that threshold.

In response to a question from Member Strand asking if there is a tax cap on the rise of the property taxes on the legislative level and if there was a cap on the decrease of property taxes, Mayor Mahoney said no.

Member Piepkorn moved that the Board of Equalization reconvene at 7:30 o'clock a.m. on Tuesday, April 29, 2025 to allow the Assessor's office an opportunity to review the appeals presented to date.

Second by Strand. On call of the roll Members Piepkorn, Strand, Kolpack, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried.

The time at adjournment was 8:12 o'clock a.m.

2025 Board of Equalization

Fargo, North Dakota

April 29, 2025

Agreeable with adjournment, the Board of City Members reconvened as the 2025 Board of Equalization at 7:30 o'clock a.m., Tuesday, April 29, 2025 in the City Commission Chambers at City Hall, Fargo, North Dakota, to consider the 2025 assessments of property in the City of Fargo for tax purposes.

Members present: Kolpack, Piepkorn, Strand, Turnberg, Mahoney.

Members absent: None.

Member Mahoney presiding.

City Assessor Mike Splonskowski said as a reminder, the Board has the authority to adjust property values as deemed reasonable to ensure uniform taxation. This year, he said, the Assessor's Department received approximately 171 appeals, representing about 2.8% of the increase notices sent. Of these, 51% resulted in a reduction, he said, with an average decrease of about 9%. He said the Assessor's Department was able to access the majority of properties; however, a few appellants denied access even after filing an appeal.

In response to a question from Member Piepkorn asking about Tax Increment Financing (TIF) Districts that have expired since the last meeting, Mr. Splonskowski said two TIFs have expired, the most significant being the Cityscapes building Downtown valued at \$23 million and an apartment building valued at \$4.5 million.

Mr. Splonskowski said there are 40 unresolved appeals and these are cases where the appellant received a value recommendation from the Assessor's; however, did not agree. There are a few options for addressing these appeals, he said. The Board can review them individually, he said, and individual motions for each are provided or a group motion can be considered for all of them. He could address specific appeals individually, he said, if any Members have reviewed them and wish to do so or a

combination of these approaches is also possible. He said there are two individuals today who want to speak about their appeals.

Individual Valuation Appeals:

Fargo Tire Service - 2020 Main Avenue and 2015 1st Avenue North:

Paul Anderson, representing Anderson Investment LLP, the owners of the properties leased by Fargo Tire Service, said he reiterates his protest against the significant property tax increase from last year to this year, which is unreasonable and he said ND Century Code prohibits unreasonable increases.

Furthermore, he said, considering the City's previous presentation, which aimed for commercial properties to fall within the 90-100% assessment range, his property is already at 97% and he does not understand the rationale for this continued increase.

Mr. Splonskowski presented data showing the subject property's assessed value per square foot is at the lower end compared to similar properties and recent sales. He said the recommended action is to retain the values for the 2025 tax year.

Member Turnberg said her partner works at Fargo Tire and asked if that relationship would necessitate her recusal from voting.

City Attorney Nancy Morris said based on the building's ownership, Member Turnberg does not have to recuse from voting.

Member Piepkorn moved that the values of the Fargo Tire locations be retained as presented for the 2025 assessment.

Second by Strand. On call of the roll Members Piepkorn, Strand, Kolpack, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried.

Dakota Center, 51 Broadway, Centennial Square, 300 NP Avenue, Parking Lot at 42 5th Street North:

Jennifer Carruth, Property Tax Resources (via teleconference), said she represents the owners of these

properties. Regarding the 51 Broadway property, she said it is currently only 46% leased and the net operating income has significantly declined over the past five years, notably 69% from 2023 to 2024. She said vacancy has consistently been above 25% for the last four years and market sale prices for office properties in Fargo have also declined by 12.1% as of year-end 2024. She stated this property is currently listed for short sale with lender involvement, and there is an offer of \$6.5 million under consideration. She said a broker's opinion of value indicates a stabilized fair market value of \$10.5 million. She said she disagrees with the Assessor's comparable sales and they lack relevance due to significant differences in property type, sale dates, off-market nature and owner-user status. Given the lack of suitable sales comparables, she stated, the Assessor's office should utilize a more nuanced method, such as the income approach, to more accurately reflect the current market value. An income approach would consider the property's potential income generation, she said, providing a more appropriate valuation in the absence of relevant sales data. This also applies to the Centennial Building, she said, and applying a cost to reach stabilization within an income approach is crucial to account for the expenses and time needed to achieve full occupancy, ensuring a more accurate valuation of the property's income potential. Regarding the Centennial Building, she said, it is 66% leased and the net operating income has also consistently declined over the past five years, with vacancy exceeding 30% for the same period. Market sale prices have declined, she said, and the Assessor's sales comparables for this property also have limitations. The first three are over three and a half years old, and some are mixed-use office/retail buildings, unlike the subject property. The comps include a 50% office and 50% retail building, a building that is retail/apartments, which is not comparable to a multi-tenant office building, and another is a restaurant building; therefore, she recommends the Assessor's office reconsider and utilize an income approach for the Centennial Building due to the lack of truly comparable sales.

James Haley, Deputy City Assessor, explained the assessment methodology for these properties and defended the current valuations based on comparable sales and assessment fairness within Downtown

Fargo. He acknowledges the vacancy issues; however, he emphasized the equalization and the recommended action is to retain the values of all three properties for the 2025 tax year.

Member Piepkorn moved that the values of Dakota Center, Centennial Square and the parking lot be retained as presented for the 2025 assessment.

Second by Strand. On call of the roll Members Piepkorn, Strand, Kolpack, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried

In response to a question from Member Strand asking if commercial property valuations were decreased, Mr. Splonskowski confirmed a 5% decrease for all office spaces and apartments in 2025 due to lower sales data.

In response to a question from Member Strand asking how are property owners informed of valuation changes, Mr. Splonskowski said valuation notices are currently only sent for increases; however, this will change with new legislation. He said owners can also check valuations online.

In response to a question from Member Strand asking if this decrease was only for commercial properties or did it also include multi-use properties, Mr. Splonskowski said the decrease applied to office and apartment classifications.

In response to a question from Member Strand asking if valuation formulas are based on income, and if there are any circumstances where Assessor's utilize income-based valuations instead of sales, Mr.

Splonskowski said formulas are not income-based and Assessor's currently does not use income-based valuations as the primary method due to insufficient reliable income data; however, it is used as support when available.

In response to a question from Member Strand asking if it is common practice Statewide to primarily use sales data rather than the income approach for apartment buildings, Mr. Splonskowski said most

jurisdictions in North Dakota primarily use the sales comparison approach, with only a few using the income approach for specific property classes.

List of Unresolved Appeals Approved as Presented:

Member Piepkorn moved the values of the unresolved appeals be retained as presented.

Second by Strand. On call of the roll Members Piepkorn, Strand, Kolpack, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried.

List of Resolved Appeals: Adjust or Retain Values as Recommended:

Member Kolpack moved the list of resolved appeals be adjusted or retained as presented.

Second by Piepkorn. On call of the roll Members Kolpack, Piepkorn, Strand, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried.

Unresolved Appeals Approved and Forwarded to Cass County Board of Equalization:

Member Strand moved the list of unresolved appeals be approved and forwarded to the Cass County Board of Equalization.

Second by Kolpack. On call of the roll Members Kolpack, Piepkorn, Strand, Turnberg and Mahoney voted aye.

No Member being absent and none voting nay, the motion was declared carried.

Approve 2025 Assessment Roll Valuations as Equalized:

Member Kolpack moved the 2025 assessment roll valuations of property in the City of Fargo for tax purposes as prepared by the Assessment Department be approved as equalized and that the City Auditor's Office be directed to certify the assessments to the County.

Second by Piepkorn. On call of the roll Members Kolpack, Piepkorn, Strand, Turnberg and Mahoney

voted aye.

No Member being absent and none voting nay, the motion was declared carried.

The time at adjournment was 8:04 o'clock a.m.

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
JUNE 2, 2025**

1. MEETING CALLED TO ORDER

Chairman Tony Grindberg called the meeting to order at 3:30 PM with all members present as follows: Tony Grindberg, Duane Breitling, Jim Kapitan, Tim Flakoll, and Joel Vettel.

2. PLEDGE OF ALLEGIANCE

Jim Kapitan led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order approved

MOTION, passed

Mr. Flakoll moved and Mr. Vettel seconded to approve the order of the agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

- a. Receive monthly financial statement from the Finance Office for month ended April 30, 2025.
- b. Grant site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office for the period of July 1, 2025, through June 30, 2026, for Kindred High School Booster Club Association at the Knickerbocker Liquor Locker in Hickson, North Dakota; and grant site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office for the period of July 1, 2025, through June 30, 2026, for Red River Valley Fair Foundation at the Red River Valley Fair Association in West Fargo, North Dakota.
- c. Authorize Human Resources Director to sign the contract for Mental Health First Aid at Work Training in the amount of \$8,775 for 30 participants and \$250 per person thereafter.
- d. Authorize the Director of the Human Service Zone to purchase two Chrysler Voyager LX Minivans from Corwin Chrysler Dodge Jeep in Fargo under account number 202-5010-401.74-06 in the amount of \$83,912.
- e. Accept the findings and recommendations of the Cass County Planning Commission and staff and grant final plat approval for Erickson-Bekker Subdivision, Voigt Subdivision, Griffin Subdivision, Keys Subdivision, and Andrew Baasch Subdivision as the proposals meet the goals and objectives of the Cass County Comprehensive Plan, Cass County Highway Access Plan, the Flood Damage Prevention Ordinance, Cass County Subdivision Ordinance, and all other applicable regulations.
- f. Contract approval—
 - Houston Engineering contract documents for hydraulic sizing of Highway 11 Bridge over the lower Rush River;
 - Houston Engineering contract documents for hydraulic analysis and roadway design of the grade raise locations on Highway 31.

6. PUBLIC COMMENT

Mr. Grindberg asked for public comment and hearing none, moved on to the regular agenda items.

7. STATE'S ATTORNEY, Digital Transformation phase one approved

County Information Technology Director, Bob Henderson, present to discussed a plan to transition the State's Attorney's Office from physical files to digital files. He said due to increasing case volumes and digital evidence, it is no longer feasible for the State's Attorney's Office to continue with its current evidence and file management practices. Mr. Henderson said the Information Technology and State's Attorney's Offices worked together to establish a plan based on two digital platform and includes a three-phase approach. He said the first phase includes a digital evidence management system with Axon Justice that would digitalize reviewing, categorizing, sharing, and managing digital evidence including body and squad camera footage, cell phone data, and surveillance footage. Mr. Henderson said phase two includes implementing a digital case management software with Prosecutor by Karpel to allow for the State's Attorney's Office to quickly and efficiently process cases in conjunction with the Axon software. He said phase three includes the State's Attorney's Office implementing policies and procedures for the retention, organization, and destruction of files critical to the office and the digital software's from phase 1 and 2.

Mr. Henderson said the cost of phase 1 is \$20,000 for implementation costs for Axon Justice and \$27,250 for software rate, with a total 2025 cost of \$47,250. He said the cost of phase 2 is \$42,065 for implementation one-time costs and \$98,750 for annual support and maintenance for Karpel, a total 2025 cost of \$140,815. County State's Attorney, Kim Hegvik was present and said the intent is for the initial costs to come from the State's Attorney Asset Forfeiture fund that currently has approximately \$425,000 and grows at an annual rate of \$30,000 to \$60,000.

Mr. Flakoll said if the two systems work well together, in the future, could the County choose to use one software and not the other. Mr. Henderson said yes, each system is independent and the Axon Justice software is a quote for 120 months locking in the price with an inflationary amount. Ms. Hegvik said she and her staff met with several companies and believes the products presented are the best solutions to meet the County's needs.

Mr. Breitling asked if there will be any further budget savings. Ms. Hegvik said she believes there will be approximately 20% of staff time savings once all solutions are implemented leading to a slower request for additional staff and reduction in temporary workers. She said there will also be a decrease in costs for file folders, labels for the files, paper and copier maintenance and supplies. Mr. Henderson said the request today is to approve phase one and a request will come back for consideration of phase two later this fall.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to authorize the Information Technology Director and State's Attorney to begin implementation of the digital transformation plan with the purchase of Axon Justice for 2025 in the amount of \$47,250. On roll call vote, the motion carried unanimously.

8. CORONER, Kriste Ross Re-Appointed as County Coroner for a five-year period

County Administrator, Robert Wilson was present and said North Dakota Century Code dictates county coroners are appointed by the county commission for five-year terms, there are no limits to the number of terms a successful incumbent can serve, and an appointed coroner can be unappointed at any time. He said Kriste Ross was appointed as the Cass County Corner on November 1, 2020, and the request today is to reappoint Ms. Ross as the County Corner for another five-year term. He said Ms. Ross has displayed outstanding professionalism and service to Cass County and overall done an exemplary job throughout the last five years.

MOTION, passed

Mr. Flakoll moved and Mr. Kapitan seconded to re-appoint Kriste Ross as Cass County Coroner for a five-year term effective June 2, 2025, to June 2, 2030. On roll call vote, the motion carried unanimously.

Ms. Ross said she had a great mentor, previous County Coroner, Dr. John Baird to help her grow and take over as County Corner. She thanked her staff and local law enforcement agencies for their collaboration. She said it is an honor and privilege to serve Cass County.

Mr. Vettel said it is obvious that Ms. Ross is passionate about her job and thanked Ms. Ross for her service. Mr. Flakoll said Ms. Ross is not just good at her job, she enables her staff to do their best and does a lot with a little. He said Ms. Ross often deals with people on their worst days and is kind and easy to work with.

9. COST OF LIVING ADJUSTMENT, 2.4% approved for budgeting purposes

Mr. Wilson said on May 28, 2025, County Department Heads recommended a cost of living adjustment (COLA) of 2.4% for County employees for 2026. He said the County has a long-standing practice of Department Heads making a COLA recommendation for the following budget year based on Midwest size B/C³ April to April consumer price index (CPI).

Mr. Grindberg said adopting a preliminary figure for the COLA at this point in the budgeting process allows departments to build their budget and then during budget hearings the Commission has the opportunity to review the budget and make changes as needed.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to adopt a 2.4% COLA for use in developing the 2026 Cass County Budget. On roll call vote, the motion carried unanimously.

10. TAX EQUALIZATION BOARD, Convened for 2025

Chairman Tony Grindberg convened the Cass County Board of Equalization for 2025. County Director of Equalization, Matt Stanger was present and discussed the 2025 annual report. He said the projected taxable value for Cass County for 2025 is \$1,386,159,020, up 3.2% from 2024. Mr. Stanger said the purpose of today's meeting is for the board of equalization to hear appeals and gather information. He said after today's meeting, the county and city assessing offices will review the presented information and make a recommendation at the follow up meeting on June 16, 2025.

Equalization of Assessment Rolls

Mr. Stanger said at the city board of equalization, the City of Arthur passed a motion to table the review of the assessment roll until a county assessor could be present for further explanation. He said no county assessor was available for a follow-up meeting in April and no subsequent meeting was held to finalize the equalized assessments for the City of Arthur. He said it is the duty of the city board of equalization to approve an equalized assessment roll, even if that requires making changes to the roll produced by the assessor (N.D.C.C § 57-11-01(1), § 57-11-02, § 57-11-07) and since no approved roll was submitted by City of Arthur, the assessment roll as produced by the county assessor is the default roll of record, save for any individual assessments later determined to have been valued in excess or levied unjustly.

Mr. Stanger said at the city board of equalization, the City of Casselton made a motion to approve the 2025 assessment rolls but was rejected by the board. He said the board questioned the methodology used to calculate the assessed values. Mr. Stanger said following the failed motion, no subsequent motions were made and no subsequent meeting was held. He said it is the duty of the city board of equalization to approve an equalized assessment roll, even if that requires making changes to the roll produced by the assessor (N.D.C.C § 57-11-01(1), § 57-11-02, § 57-11-07) and since no approved roll was submitted by City of Casselton, the assessment roll as produced by the county assessor is the default roll of record, save for any individual assessments later determined to have been valued in excess or levied unjustly.

Equalization of Cities

The following appellants reserved their right to appeal from the City of Fargo.

300 NP Avenue

Jennifer Carruth of Property Tax Resources was present and said 300 NP Avenue in Fargo is a class b multi tenancy office building which is 66% occupied. She said the Fargo Assessor's Office provided comparable properties that the appellant does not believe are comparable and recommends the value utilize the income approach. Ms. Carruth said the property has above market vacancy and request additional review of the property based on the information she provided in the income approach and sales data.

NetREIT Fargo, LLC

An appeal was submitted prior to the hearing by Property Tax Resources for two parcels located at 51 Broadway North and 424 5 Street North in Fargo. Jennifer Carruth of Property Tax Resources was present and said the subject properties are 46% occupied and consist of multiuse office space. She said the Fargo Assessor's Office provided comparable properties that the appellant does not believe are comparable and recommends the value utilize the income approach. Ms. Carruth said the property has above market vacancy and requests additional review of the property based on the information she provided in the income approach and sales data.

Sterling Properties LLC

An appeal was submitted prior to the hearing for Foxtail Creek Townhomes located at 3720 42nd Street South in Fargo. No appellant was present at the meeting.

Walmart Inc

An appeal was submitted prior to the hearing by Walmart Stores, Inc. for two properties located at 4731 13th Avenue Southwest and 3757 55th Avenue South in Fargo. Kyle Kennett of Walmart Stores, Inc. was present via Microsoft Teams and said the Fargo City Assessors Office utilizes a mass appraisal system which is inaccurate due to lack of supporting data for similar properties. Mr. Kennett said he worked with a third-party appraiser to see what comparable property sales would look like and had to look wider than Fargo and found a sale in Minneapolis and the appraisal came in at \$65 a square foot. He said he provided information from the sale and data to support a reduced value. He said he would like to work to find a compromise to be a good partner in the community.

APM LLP

An appeal was submitted prior to the hearing by APM for properties located at 1900 Dakota Drive North, 1820 Dakota Drive North, 341 7th Avenue North Suite D and Suite E, 750 34th Street North Suite F1, F3, G, K, L, M, N, O, P, Q R, and S, 1809 43rd Street North, 1801 43rd Street North Unit 1B, 1C, 1D, 1E, and 1F, 1817 43rd Street North, and 21 8th Street North in Fargo. No appellant was present at the meeting.

Gary Parsons

Gary Parsons was present to submit an appeal for a property located at 2302 33rd Avenue South in Fargo. He said there have been no improvements to his home, there are increasing police calls in his neighborhood, and his value continues to increase.

Dana Woodruff

Dana Woodruff was present to submit an appeal for a property located at 746 Elm Street North Unit 8 in Fargo. She said the property is located in a building with eight units and is 50 years old. She said there are not many sales in the building and without the sales data, there is a statistical error. Ms. Woodruff said she purchased the property in 2021 and another unit sold via private sale last year for the same sale price.

Mr. Splonskowski said the Fargo Assessor's Office will review the properties discussed today and will share a recommendation analysis for each for the next meeting.

The following appellants reserved their right to appeal from the City of West Fargo.

PetSmart, Inc.

An appeal was submitted prior to the hearing by Pivotal Tax Solutions on behalf of PetSmart Inc. for a property located at 1630 13th Avenue East in Fargo. No appellant was present at the meeting.

NetREIT West Fargo, LLC

An appeal was submitted prior to the hearing by NetREIT for two properties located at 617 13th Street Northeast and 625 13th Street Northeast in Fargo. Jennifer Carruth of Property Tax Resources was present and said the subject properties were valued using a mass appraisal system and she provided information utilizing the income approach and comparable sales. Ms. Carruth said she would like additional review on the properties.

The following appellants reserved their right to appeal from the City of Horace.

Connor and Devin McGovern

Connor McGovern was present to submit an appeal for a property located at 7224 64th Avenue South in Horace. Mr. McGovern said construction on his home was completed in 2024 and the 2024 value was \$1.82 million and the 2025 value was \$4.1 million. He said he wants to be a good community member and pay his fair share and is requesting for the property to be reviewed further to be considered for fair value. He said the home's square footage is largely made up of a workout area and garage. He said he was not able to get a loan for the property for \$3 million dollars due to a federal law since no homes have been sold near this price in the area. He said the loan he received was for \$2 million and the basement is not yet finished.

There were no additional appeals from cities.

Equalization of Townships

The following appellants reserved their rights to appeal from Townships.

Watson Township-Howard and Olive Rasmusson

Howard Rasmusson was present to submit an appeal for a property located at 5225 148th Avenue Southeast in Watson Township. Mr. Rasmusson said his home was built in the late 70s out of used lumber and he is concerned with the rising taxes on his property. He discussed a dispute regarding the square footage his parcel is valued for which he discussed with the state last fall during their state board of equalization review. He said 2.5 acres were sold for a drainage ditch. Mr. Grindberg said the information will be reviewed by the County Assessor's Office for discussion at the next meeting.

Darren and Kasara Klinger- Tower Township

Brett Kapaun, local assessor, was present to submit an appeal for a property located at 3135 134th Avenue Southeast in Tower Township. He said a new building on the property was valued at \$325,200 and a bid received from a contractor for a similar building is \$157,800.

Greg and Sara Pfaff- Clifton Township

Brett Kapaun, local assessor, was present to submit an appeal for a parcel 30-0000-02473-010 located in Clifton Township. He said the parcel is agriculture land and the value increased from \$90,000 in 2024 to \$146,200 in 2025 and no other agriculture land values in his 14 jurisdictions increased. He said the value should remain at \$90,000.

There were no additional appeals from Townships.

Mr. Stanger said appeals not made at the local level, prior to the County, will not be heard at the State Board. He said appeals made at the local and county board may be brought to the State board for further appeal.

MOTION, passed

Mr. Vettel moved and Mr. Breitling seconded to move all appeals presented today into a pending status. On roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Flakoll moved and Mr. Kapitan seconded to approve the values for the City of Arthur and City of Casselton as assessed, for which no assessment rolls were approved by the city boards of equalization. On roll call vote, the motion carried unanimously.

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to approve all other valuations. On roll call vote, the motion carried unanimously.

11. **VOUCHERS, Approved**

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to approve Voucher No. 350094 through Voucher No. 350242 for a total of \$975,794.52. On roll call vote, the motion carried unanimously.

12. **MEETING UPDATES, Committee reports**

Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.

Mr. Grindberg said the County will be inviting all state legislators to attend Cass County's budget hearings, specifically the opening budget overview, to give them insight into changes to the County's budget due to legislative decisions made during the last session.

13. **ADJOURNMENT**

MOTION, passed

On motion by Mr. Breitling, seconded Mr. Kapitan and all in favor, the meeting was adjourned at 5:05 PM.

ATTEST:


Brandy Madrigga, County Finance Director
Cass County, North Dakota

APPROVED:


Tony Grindberg, Chairman
Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 350094-350242 for a total of \$975,794.52.

BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 2 day of June, 2025 by Commissioner Breitling, who moved its adoption, was seconded by Commissioner Vettel, and adopted by the following vote:

Ayes: 5
Nays: 0

WHEREUPON, the resolution was duly declared adopted.

Approved:



County Finance Director

PAYMENT REGISTER

350094-350242

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-0000-1430000-	Non-Departmental	5/20/2025	350111	AMERICAN MAIL HOUSE, INC.	4,778.55	POSTAGE 04/21-05/19/2025
101-0000-2026000-	Non-Departmental	5/19/2025	350115	EZEQUIEL C LEBARON-CASTRO	90.99	OVERPAYMENT
101-0000-2410000-	Non-Departmental	5/20/2025	350122	POLAR COMMUNICATIONS	20.00	PAY ORDER
101-1001-4015401-	Commission	5/19/2025	350162	COLUMN SOFTWARE PBC	911.82	MAY 5 MEETING MINUTES
101-1001-4015401-	Commission	5/23/2025	350162	COLUMN SOFTWARE PBC	18.24	VEHICLE SALE
101-1001-4015812-	Commission	5/15/2025	350097	TONY GRINDBERG	516.06	REIMB 5/11-5/12/25 WASH DC DIVERSION MEETING
101-1002-4013324-	Commission	5/16/2025	350105	BARKUS LAW FIRM, P.C.	3,587.50	MENTAL HEALTH SVCS
101-1002-4013324-	Commission	5/16/2025	350105	BARKUS LAW FIRM, P.C.	3,587.50	MENTAL HEALTH SVCS
101-1002-4013324-	Commission	5/22/2025	350185	MARQUART, ANDREW S	378.00	SERVICES 5/12-5/13/25
101-1002-4013324-	Commission	5/22/2025	350185	MARQUART, ANDREW S	333.00	SERVICES 5/14-5/16/25
101-1501-4015402-	Administrator	5/19/2025	350217	SOURCINGPRO	600.00	RECRUIT FEE 6/15-7/14/25
101-1503-4016104-	Administrator	5/22/2025	350172	GRAINGER, W.W.	8.51	GE LAMPS Linear Fluorescent Bulb
101-1503-4016104-	Administrator	5/22/2025	350172	GRAINGER, W.W.	178.71	GE LAMPS Linear Fluorescent Bulb
101-1503-4016104-	Administrator	5/23/2025	350172	GRAINGER, W.W.	53.04	V-BELT
101-1503-4016202-	Administrator	5/27/2025	350235	XCEL ENERGY	16,245.33	ELEC CHRGS 4/16-5/15/25
101-1503-4016202-	Administrator	5/27/2025	350236	XCEL ENERGY	36.59	ELEC CHRGS 4/17-5/18/25
101-1503-4016202-	Administrator	5/27/2025	350238	XCEL ENERGY	984.11	GAS CHRGS 4/21-5/20/25
101-1504-4014701-	Administrator	5/19/2025	350198	OTIS ELEVATOR COMPANY	125.00	LOGISTICS AND FUEL IMPACT FEE
101-1504-4014701-	Administrator	5/19/2025	350201	PETERSON MECHANICAL	217.50	REPLACE CIRCULATION PUMP
101-1504-4014701-	Administrator	5/19/2025	350201	PETERSON MECHANICAL	280.00	REPAIR RAILING E POD
101-1504-4014701-	Administrator	5/22/2025	350156	BDT MECHANICAL LLC	2,932.95	REPAIR ROTTED KITCHEN P-TRAP
101-1505-4016202-	Administrator	5/27/2025	350237	XCEL ENERGY	815.68	GAS CHGS 4/21-5/19/25
101-1506-4014406-	Administrator	5/15/2025	350099	MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO	4,011.15	JUN 2025 GROUND LEASE-LEC
101-1507-4014305-	RDJ BUILDING	5/16/2025	350198	OTIS ELEVATOR COMPANY	1,284.12	MAINT SRV 1/1-12/31/25
101-1801-4014312-	Information Technology	5/19/2025	350150	A & B BUSINESS SOLUTIONS, INC.	246.00	CONTRACT FEE MAY25
101-1801-4014601-	Information Technology	5/22/2025	350204	PRINTER SOLUTIONS	90.00	HP M607 SERVICE CALL
101-1801-4015305-	Information Technology	5/12/2025	350175	INFORMATION TECHNOLOGY DEPT.	82.00	WAN ACCESS
101-1801-4015306-	Information Technology	5/12/2025	350175	INFORMATION TECHNOLOGY DEPT.	2,400.00	WAN ACCESS
101-1801-4015701-	Information Technology	5/15/2025	350094	BRUDVIK, BRADY	460.00	REIMB 5/4-5/9/25 MINNEAPOLIS CONFERENCE
101-1801-4015701-	Information Technology	5/15/2025	350098	LARSEN, JARED	460.00	REIMB 5/4-5/9/25 MINNEAPOLIS CONF
101-1804-4015305-	Information Technology	5/12/2025	350175	INFORMATION TECHNOLOGY DEPT.	12.10	WAN ACCESS
101-2101-4015305-	Finance	5/12/2025	350175	INFORMATION TECHNOLOGY DEPT.	56.80	WAN ACCESS
101-2101-4016101-	Finance	5/23/2025	350144	MARSH & MCLENNAN AGENCY LLC	50.00	NOTARY BOND N.HANSEN
101-2101-4016101-	Finance	5/23/2025	350145	MARSH & MCLENNAN AGENCY LLC	50.00	NOTARY BOND H.MCINTYRE
101-2101-4016101-	Finance	5/23/2025	350146	ND SECRETARY OF STATE	36.00	NOTARY APPLICATION FEE - N.HANSEN
101-2101-4016101-	Finance	5/23/2025	350147	ND SECRETARY OF STATE	36.00	NOTARY APPLICATION FEE - H.MCINTYRE
101-2103-4014102-	Finance	5/27/2025	350238	XCEL ENERGY	101.47	ELEC CHRGS 4/21-5/20/25
101-2103-4014103-	Finance	5/27/2025	350238	XCEL ENERGY	281.91	GAS CHRGS 4/22-5/21/25
101-2103-4015305-	Finance	5/12/2025	350175	INFORMATION TECHNOLOGY DEPT.	7.10	WAN ACCESS
101-2301-4014301-	Recorder	5/23/2025	350152	ADVANCED BUSINESS METHODS	55.52	3115 MAINT 6/1/25-6/30/25
101-2401-4015702-	Tax Equalization	5/19/2025	350108	NCRAAO '25	335.00	NCRAAO CONF, ARP,DEVIN
101-2401-4015702-	Tax Equalization	5/19/2025	350109	NCRAAO '25	335.00	NCRAAO CONF, THOMPSON,JARET
101-3101-4013305-	States Attorney	5/16/2025	350182	LEGAL MEDIA OF FARGO-MOORHEAD	125.00	Transcript fees
101-3101-4013320-	States Attorney	5/16/2025	350177	KELLY SERVICES, INC.	578.86	Temporary Employee Wages
101-3101-4015116-	States Attorney	5/23/2025	350177	KELLY SERVICES, INC.	770.10	Temporary Employee Wages
101-3101-4015305-	States Attorney	5/14/2025	350221	THOMSON REUTERS-WEST PAYMENT CENTER	545.08	Thomson Reuters charges
101-3101-4015801-	States Attorney	5/23/2025	350230	NECHIPORENKO, KATIE	391.20	Employee Reimbursement 5/19-5/21 BISMARCK
101-3107-4015116-	States Attorney	5/23/2025	350214	SHERIFF, CLAY COUNTY	59.65	Juvenile Service Fees
101-3201-4016113-	Coroner	5/15/2025	350168	EMPIRE FUNERAL SUPPLY INC	2,996.50	BLACK POUCHES
101-3201-4016113-	Coroner	5/15/2025	350192	NMS LABS	870.00	BLOOD WORK
101-3201-4016501-	Coroner	5/16/2025	350200	PARSONS GOVERNMENT SERVICES INC.	16,999.00	DIGITAL FINGERPRINTING SYSTEM
101-3502-4014301-	Sheriff	5/23/2025	350152	ADVANCED BUSINESS METHODS	13.80	CONTRACT 06/01/2025 - 06/30/2025; Canon/TM-305

PAYMENT REGISTER

350094-350242

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-3502-4016104-	Sheriff	5/21/2025	350178	KINDRED SCHOOL DISTRICT	23.25	LUNCHES; SRD KOERBER
101-3502-4016109-	Sheriff	5/21/2025	350188	MID-STATES WIRELESS, INC.	2,160.00	BATTERY IMPRES 2 LILON
101-3502-4016116-	Sheriff	5/15/2025	350151	ABSOLUTE STUDIOS	1,519.62	SOCIAL MEDIA RECRUITMENT ADS
101-3502-4016116-	Sheriff	5/21/2025	350217	SOURCINGPRO	750.00	RECRUIT MARKETING; 6/18/25-7/17/25
101-3502-4016301-	Sheriff	5/27/2025	350234	WEX BANK	15,226.29	GAS, SERVICES; 4/24/25-5/23/25
101-3502-4016302-	Sheriff	5/22/2025	350199	PAGE OIL COMPANY	126.65	VEHICLE MAINT; SQ 26
101-3502-4016302-	Sheriff	5/22/2025	350218	SOUTHPOINT REPAIR CENTER	376.81	CIRCUIT TEST,RELAY,BATT; SQ 127
101-3502-4016302-	Sheriff	5/22/2025	350224	VALVOLINE INSTANT OIL CHANGE	93.07	OIL CHANGE; SQ 45
101-3502-4016302-	Sheriff	5/22/2025	350224	VALVOLINE INSTANT OIL CHANGE	98.68	OIL CHANGE, TIRE ROTATE; SQ 60
101-3502-4016302-	Sheriff	5/23/2025	350224	VALVOLINE INSTANT OIL CHANGE	118.26	VEHICLE MAINT; SQ 24
101-3502-4016302-	Sheriff	5/27/2025	350234	WEX BANK	35.00	GAS, SERVICES; 4/24/25-5/23/25
101-3502-4016303-	Sheriff	5/23/2025	350180	LARS BODY SHOP	4,583.00	BODY WORK; SQ 04-01
101-3502-4017404-	Sheriff	5/23/2025	350212	SCHEELS ALL SPORTS	549.90	SHOOTING EAR PROTECTION
101-3502-4017404-	Sheriff	5/23/2025	350212	SCHEELS ALL SPORTS	114.98	SHOOTING EAR PROTECTION
101-3502-4017406-	Sheriff	5/15/2025	350188	MID-STATES WIRELESS, INC.	291.25	EQUIPMENT REMOVAL; SQ 31 EQUIUINOX
101-3510-4013301-	Sheriff	5/23/2025	350173	HAIDER, NAVEED MD	12,124.00	JAIL; PSYCH EVALS; 04/25
101-3510-4013306-	Sheriff	5/23/2025	350211	SANFORD OCCUPATIONAL MEDICINE	1,618.00	PRE-EMPLOYMENT EXAMS
101-3510-4013306-	Sheriff	5/23/2025	350211	SANFORD OCCUPATIONAL MEDICINE	150.00	WORK RETURN EXAM; S.KNUTSON
101-3510-4013309-	Sheriff	5/21/2025	350169	FAMILY HEALTHCARE CENTER	21,200.00	MGMT OF COR. NURSING PHONE/INTERNET/EPI/ONSITE/ON-CALL APR 25
101-3510-4013502-	Sheriff	5/21/2025	350169	FAMILY HEALTHCARE CENTER	3,729.00	INMATE MEDICAL SERVICES - APRIL, 2025
101-3510-4013502-	Sheriff	5/21/2025	350186	MCKESSON MEDICAL SURGICAL	192.20	COLLECTION SETS, CONTROL SOLUTIONS, SUTURE REMOVAL TRAYS & FUEL
101-3510-4013502-	Sheriff	5/21/2025	350210	SANFORD HEALTHCARE ACCESSORIES	168.00	MEDICAL SUPPLIES - APRIL, 2025
101-3510-4013750-	Sheriff	5/21/2025	350219	SUMMIT FOOD SERVICE, LLC	13,410.29	MEALS 5/3/25 - 5/9/25
101-3510-4013750-	Sheriff	5/21/2025	350219	SUMMIT FOOD SERVICE, LLC	13,018.86	MEALS 5/10/25 - 5/16/25
101-3510-4013756-	Sheriff	5/15/2025	350128	CASS COUNTY JAIL	1,015.00	JAIL/DORM WRK PAY 5/13/2025
101-3510-4013756-	Sheriff	5/21/2025	350128	CASS COUNTY JAIL	987.00	JAIL/DORM WRK PAY 5/20/2025
101-3510-4015301-	Sheriff	5/21/2025	350169	FAMILY HEALTHCARE CENTER	559.00	MGMT OF COR. NURSING PHONE/INTERNET/EPI/ONSITE/ON-CALL APR 25
101-3510-4016117-	Sheriff	5/21/2025	350225	VICTORY SUPPLY	2,766.80	WHITE TOWELS AND WHITE SHEETS
101-3510-4016118-	Sheriff	5/21/2025	350163	CULINEX	1,829.00	CHROME WIRE SHELVES, CHROME POSTS, CASTERS AND PANELS
101-3510-4016120-	Sheriff	5/21/2025	350225	VICTORY SUPPLY	1,119.00	LAUNDRY BAGS
101-3511-4013309-	Sheriff	5/21/2025	350226	WEST CENTRAL REGIONAL JUVENILE CENTER	44,711.00	JUVENILE HOUSING - APRIL, 2025
101-4002-4015305-	County Road & Bridge	5/12/2025	350175	INFORMATION TECHNOLOGY DEPT.	7.10	WAN ACCESS
101-4501-4015801-	Extension	5/21/2025	350126	BINA, LILLY	711.90	Mileage and Hotel
101-5070-4015801-	Veterans Service	5/20/2025	350112	BAKER, ANTHONY C	113.40	MILEAGE 5/19/25 VETERAN COURT TEAM MEETING
202-5010-3416068-	Human Service Zone	5/22/2025	350160	CARING HAND HOMECARE	3,500.00	Reissue recovery funds
202-5010-4015802-	Human Service Zone	5/20/2025	350239	BOLLINGER. GAIL	137.20	Travel meals 5/6-5/15
202-5010-4015803-	Human Service Zone	5/6/2025	350239	BOLLINGER. GAIL	198.00	Lodging 3/18/2025
202-5010-4015805-	Human Service Zone	5/20/2025	350239	BOLLINGER. GAIL	536.90	Travel meals 5/6-5/15
202-5010-4016101-	Human Service Zone	5/20/2025	350216	SHORTPRINTER	34.95	Bus cards-Toussaint
202-5010-4017406-	Human Service Zone	5/21/2025	350191	NELSON AUTO CENTER	40,470.00	2025 Chrysler Voyager ...6881
202-5031-4013701-	Human Service Zone	5/22/2025	350143	KANSAS VITAL RECORDS OFFICE	20.00	Birth certificate
202-5031-4013704-	Human Service Zone	5/16/2025	350154	ANY LAB TEST NOW FARGO	189.00	Hair follicle test
202-5031-4013729-	Human Service Zone	5/16/2025	350209	SANFORD HEALTH	43.00	Med services not covered by NDMA
202-5031-4013729-	Human Service Zone	5/16/2025	350209	SANFORD HEALTH	3,053.00	Medical expense
202-5031-4015104-	Human Service Zone	5/16/2025	350164	DAKOTA BOYS AND GIRLS RANCH ASSOC.	30,475.00	Care denied by NDMA- Apr
202-5031-4015107-	Human Service Zone	5/20/2025	350190	NDHHS	387.31	FC Overpayment 1-2025
202-5031-4015805-	Human Service Zone	5/6/2025	350123	RAJANIEMI, RENATA	870.10	Travel 4/4-5/1 (REISSUED CHECK)
202-5033-4013704-	Human Service Zone	5/20/2025	350154	ANY LAB TEST NOW FARGO	199.00	Hair follicle test
202-5034-4013704-	Human Service Zone	5/20/2025	350154	ANY LAB TEST NOW FARGO	219.00	Hair exposure
202-5034-4013704-	Human Service Zone	5/22/2025	350154	ANY LAB TEST NOW FARGO	189.00	5 panel hair
202-5034-4015805-	Human Service Zone	5/16/2025	350106	EMILY FORD	191.10	Travel 4/2-4/30
202-5036-4015104-	Human Service Zone	5/20/2025	350165	DAKOTA CHILDREN'S ADVOCACY CENTER	682.50	April services

PAYMENT REGISTER

350094-350242

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
202-5036-4015104-	Human Service Zone	5/21/2025	350165	DAKOTA CHILDREN'S ADVOCACY CENTER	271.60	Feb travel for training
202-5036-4015805-	Human Service Zone	5/16/2025	350107	LIEN, SAMANTHA	107.80	Travel 5/1-5/8
202-5036-4015805-	Human Service Zone	5/16/2025	350110	PEPERA, REBECCA	149.10	Travel 3/14-4/30
202-5041-4015802-	Human Service Zone	5/21/2025	350130	FERGUSON, MAKAYLA	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350132	HUOVINEN, SHAINA	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350133	HUTCHINSON, KIRSTEN	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350134	KEFEL, ALICE	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350136	MILLER, DIANE	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350137	MOORE, NANCY	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350138	NEWMAN, MICHELLE	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/21/2025	350139	PROVOST, LEAH	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/27/2025	350240	DOSH, HEATHER	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/27/2025	350241	HOWARD, RACHEL	122.40	Travel 5/13-5/15
202-5041-4015802-	Human Service Zone	5/27/2025	350242	RAHN, CLARISSA	122.40	Travel 5/13-5/15
202-5041-4015805-	Human Service Zone	5/21/2025	350133	HUTCHINSON, KIRSTEN	267.40	Travel 5/13-5/15
202-5041-4015805-	Human Service Zone	5/21/2025	350134	KEFEL, ALICE	278.60	Travel 5/13-5/15
202-5041-4015805-	Human Service Zone	5/21/2025	350136	MILLER, DIANE	292.60	Travel 5/13-5/15
202-5041-4015805-	Human Service Zone	5/21/2025	350137	MOORE, NANCY	277.20	Travel 5/13-5/15
202-5041-4015805-	Human Service Zone	5/21/2025	350139	PROVOST, LEAH	265.32	Travel 5/13-5/15
202-5041-4015805-	Human Service Zone	5/27/2025	350242	RAHN, CLARISSA	278.60	Travel 5/13-5/15
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	9.80	University Dr S/76th Ave S street light-04/01/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	28.50	Salt storage building 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	31.00	CR16/CR17 DOT intersection lighting-03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	37.35	Gardner gravel site 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	70.48	CR17/Ironwood Dr street light 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	82.48	CR17/ 52nd ave S street light-03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	85.12	CR17/Liberty Ln street light 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	89.82	Argusville shop 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	91.56	Durbin gravel site 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350114	CASS COUNTY ELECTRIC CO-OP	1,454.48	WF Shop 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/20/2025	350127	CASS COUNTY ELECTRIC CO-OP	14.19	45th St/76th Ave street light-03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/27/2025	350228	CASS COUNTY ELECTRIC CO-OP	39.27	CR20/CR17 intersection 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/27/2025	350228	CASS COUNTY ELECTRIC CO-OP	39.27	CR81/CR26 intersection 03/31/25-04/30/25
211-4001-4014102-	County Road & Bridge	5/27/2025	350231	OTTER TAIL POWER COMPANY	41.51	Davenport storage bldg-04/12/25-05/12/25
211-4001-4014102-	County Road & Bridge	5/27/2025	350231	OTTER TAIL POWER COMPANY	83.52	Davenport shop-04/12/25-05/12/25
211-4001-4014403-	County Road & Bridge	5/19/2025	350205	RDO EQUIPMENT CO.-FARGO	13,400.00	motor grader rental
211-4001-4014403-	County Road & Bridge	5/19/2025	350220	SWANSTON EQUIPMENT CO.	225.00	one day equipment rental
211-4001-4014575-CH2301.01	County Road & Bridge	5/14/2025	350157	BORDER STATES PAVING, INC.	118,228.77	Progressive estimate #1 03/06/25-05/13/25
211-4001-4014601-	County Road & Bridge	5/14/2025	350206	RDO TRUCK CENTER	2,202.49	AC repair on unit 78
211-4001-4014601-	County Road & Bridge	5/14/2025	350220	SWANSTON EQUIPMENT CO.	242.23	glass window repair on unit 651
211-4001-4014601-	County Road & Bridge	5/19/2025	350196	NORTHWEST TIRE INC	1,516.64	unit 36 repair
211-4001-4014601-	County Road & Bridge	5/19/2025	350196	NORTHWEST TIRE INC	358.22	repair on unit 159
211-4001-4014601-	County Road & Bridge	5/21/2025	350181	LARSON WELDING & MACHINE CO.	420.00	faced and enlarged holes on part for gravel sites
211-4001-4014601-	County Road & Bridge	5/22/2025	350155	AUTO VALUE	292.72	equipment starter for repair
211-4001-4014601-	County Road & Bridge	5/22/2025	350155	AUTO VALUE	(61.73)	5/22/2025 99339942 (CREDIT)
211-4001-4014701-	County Road & Bridge	5/19/2025	350201	PETERSON MECHANICAL	60,597.76	east shop water main break fix
211-4001-4014701-	County Road & Bridge	5/19/2025	350227	LSI DAKOTAS	77.70	locates
211-4001-4014701-	County Road & Bridge	5/23/2025	350152	ADVANCED BUSINESS METHODS	23.35	contract base rate 06/01/25-06/30/25
211-4001-4016101-	County Road & Bridge	5/19/2025	350158	BUSINESS ESSENTIALS	13.92	office supplies
211-4001-4016101-	County Road & Bridge	5/19/2025	350158	BUSINESS ESSENTIALS	53.27	office supplies
211-4001-4016104-	County Road & Bridge	5/19/2025	350194	NORTHERN LATH CO.	1,094.00	lath bundles - engineering
211-4001-4016104-	County Road & Bridge	5/22/2025	350195	NORTHSTAR SAFETY, INC.	17.70	engineering supplies

PAYMENT REGISTER

350094-350242

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4016130-	County Road & Bridge	5/19/2025	350170	FASTENAL COMPANY	122.82	shop supplies
211-4001-4016130-	County Road & Bridge	5/19/2025	350223	TITAN MACHINERY	16.85	shop supplies
211-4001-4016130-	County Road & Bridge	5/21/2025	350208	SAFETY-KLEEN SYSTEMS, INC.	261.76	shop supplies
211-4001-4016130-	County Road & Bridge	5/22/2025	350172	GRAINGER, W.W.	17.24	shop supplies
211-4001-4016130-	County Road & Bridge	5/22/2025	350187	MENARDS	110.46	shop supplies
211-4001-4016130-	County Road & Bridge	5/23/2025	350195	NORTHSTAR SAFETY, INC.	24.15	shop supplies
211-4001-4016301-	County Road & Bridge	5/19/2025	350202	PETRO SERVE USA	126.50	fuel
211-4001-4016301-	County Road & Bridge	5/23/2025	350179	KOTACO FUELS INC	5,964.00	gas delivery WF shop
211-4001-4016301-	County Road & Bridge	5/23/2025	350179	KOTACO FUELS INC	12,905.50	Diesel delivery WF Shop
211-4001-4016302-	County Road & Bridge	5/20/2025	350188	MID-STATES WIRELESS, INC.	420.00	3 remotes (phones) fixed
211-4001-4016302-	County Road & Bridge	5/20/2025	350193	NORTH CENTRAL INTERNATIONAL LLC - FARGO	116.48	maintenance supplies for unit 67
211-4001-4016302-	County Road & Bridge	5/20/2025	350206	RDO TRUCK CENTER	414.40	unit 68 maintenance
211-4001-4016302-	County Road & Bridge	5/21/2025	350153	ALLSTATE PETERBILT OF FARGO	608.43	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	5/21/2025	350155	AUTO VALUE	24.97	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	5/21/2025	350193	NORTH CENTRAL INTERNATIONAL LLC - FARGO	89.95	equipment maintenance supplies
211-4001-4017303-CH2503.01	County Road & Bridge	5/19/2025	350176	JOHNSON, MARK	15,000.00	Grading, cement stabilization, structure replacement easement payment
211-4001-4017303-CH2503.01	County Road & Bridge	5/20/2025	350207	RICHMAN, MICHAEL J.	2,896.74	Grading, cement stabilization, structure replacement easement payment
211-4001-4017303-CH2503.01	County Road & Bridge	5/22/2025	350171	FMJ ELECTRIC LLC	609.84	Grading, cement stabilization, structure replacement
211-4001-4017303-TB2510.01	County Road & Bridge	5/19/2025	350166	DALLY, THOMAS	500.00	1 Kinyon-6 Noble Drain 16
211-4001-4017415-	County Road & Bridge	5/21/2025	350159	BUTLER MACHINERY	268,615.00	Caterpillar excavator 330
221-3508-4018101-CCDTF	Sheriff	5/23/2025	350197	OSGOOD CLEANING SERVICES	448.00	OFFICE CLEANING; 4/24 & 5/8
231-4003-4016101-	Weed Control	5/6/2025	350203	PREMIUM WATERS, INC.	11.00	WATER SERVICE MAY25
231-4003-4016101-	Weed Control	5/13/2025	350161	CINTAS	50.00	MAT RENT
231-4003-4016101-	Weed Control	5/21/2025	350161	CINTAS	50.00	MAT RENT
232-4004-4014301-	Vector Control	5/6/2025	350183	LIBERTY BUSINESS SYSTEMS, INC.	40.00	BASE RATE 5/2-6/1/2025
233-1007-4016202-	Commission	5/23/2025	350141	CASS COUNTY ELECTRIC CO-OP	119.29	ELEC CHRGS 3/31-4/30/25
235-3513-4010102-	Sheriff	2/14/2025	350148	TREMONT HANSEN	20.00	LOST PROPERTY (REISSUED CHECK)
235-3513-4010102-	Sheriff	5/12/2025	350222	TIMEKEEPING SYSTEMS INC	10,996.56	GUARD1 REAL TIME ANDROID LIC, SUPERMAX, HOLSTER, NETWORK DOCK
235-3513-4010102-	Sheriff	5/21/2025	350213	SHAVER FOODS LLC	156.11	COFFEE FOR THE INMATE WORKERS
235-3513-4010102-	Sheriff	5/22/2025	350174	ICSOLUTIONS	768.17	DEBIT FINAL COST 2/1/25 - 2/28/25
235-3513-4010102-	Sheriff	5/22/2025	350174	ICSOLUTIONS	16,188.53	DEBIT FINAL COST 3/1/25 - 3/31/25
238-2112-4013313-	Finance	5/19/2025	350167	EIDE BAILLY, LLP.	531.56	DEVELOPMENT 4/20-5/9/25
238-2112-4013314-	Finance	5/19/2025	350167	EIDE BAILLY, LLP.	1,173.06	APR 25 NDRIN BOARD MEETING
247-3509-4016202-	Sheriff	5/19/2025	350118	OTTER TAIL POWER COMPANY	152.42	ELEC CHRGS 4/9-5/7/25
247-3509-4016202-	Sheriff	5/23/2025	350141	CASS COUNTY ELECTRIC CO-OP	845.00	ELEC CHRGS 03/31-04/30/2025
248-4006-4015310-	County Road & Bridge	5/22/2025	350149	VERIZON WIRELESS	472.68	WIRELESS SERV 5/15-6/14
248-4006-4015801-	County Road & Bridge	5/20/2025	350125	BENSON, JASON	174.80	REIMB 5/11-5/13/25 WASH DC, ST. PAUL
401-2105-4013309-RRRDC	Finance	5/12/2025	350215	SHORT ELLIOTT HENDRICKSON, INC.	6,950.00	CASSN RED RIVER PROJ - FINAL DESIGN
420-2105-4017304-	Finance	5/22/2025	350129	CITY OF MAPLETON	7,879.13	2ND ST FLOOD CONTROL LIFT STATION REPLACEMENT
420-2105-4017304-	Finance	5/22/2025	350135	MAPLE RIVER TOWNSHIP	5,617.50	MAPLE RIVER TOWNSHIP SLIDE REPAIR
420-2105-4017304-	Finance	5/23/2025	350233	SE CASS WATER RESOURCE DISTRICT	3,447.24	WILD RICE LOW HEAD DAM
659-0000-4010100-	Non-Departmental	5/16/2025	350095	DIANE LARSON	38.00	REFUND B.NICHOLS
659-0000-4010100-	Non-Departmental	5/16/2025	350096	FRONT RANGE LEGAL PROCESS SERVICES INC	14.00	REFUND H.ARRIETA
659-0000-4010100-	Non-Departmental	5/16/2025	350100	PREFERENCE EMPLOYMENT SOLUTIONS, INC.	49.50	AQUATIC ENGINEERING CONSULTANTS LLC
659-0000-4010100-	Non-Departmental	5/16/2025	350101	ROERS PROPERTY MANAGEMENT	46.00	REFUND M.LAPINE
659-0000-4010100-	Non-Departmental	5/16/2025	350102	ROERS PROPERTY MANAGEMENT	30.50	REFUND M.SYLSKAR
659-0000-4010100-	Non-Departmental	5/16/2025	350103	ROERS PROPERTY MANAGEMENT	31.00	REFUND R.STEPHENSON
659-0000-4010100-	Non-Departmental	5/16/2025	350104	ROERS PROPERTY MANAGEMENT	34.50	REFUND T.ALBERTSON
659-0000-4010100-	Non-Departmental	5/20/2025	350116	JOSHUA DEAN KNUTSON	63.30	REFUND T.JAMES
659-0000-4010100-	Non-Departmental	5/20/2025	350117	MARY ANN MILLER	38.00	REFUND G.WIGEN
659-0000-4010100-	Non-Departmental	5/20/2025	350119	TYLER EARL MOLLNER	45.00	REFUND T.MOLLNER
659-0000-4010100-	Non-Departmental	5/21/2025	350120	CONMY FESTE ATTORNEYS	80,791.24	REFUND D.FLATEN

PAYMENT REGISTER
350094-350242

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
659-0000-4010100-	Non-Departmental	5/21/2025	350121	JUVENILE COURT (HENNEPIN COUNTY)	38.00	REFUND G.LACROIX
659-0000-4010100-	Non-Departmental	5/22/2025	350124	ALYSSA NICHOLS	49.50	REFUND C.LARSON
659-0000-4010100-	Non-Departmental	5/22/2025	350131	FRONT RANGE LEGAL PROCESS SERVICE INC	14.50	REFUND C.MCCANN
659-0000-4010100-	Non-Departmental	5/22/2025	350140	RONNIE LEE PHILLIPS	38.00	REFUND JIFFY LUBE
659-0000-4010100-	Non-Departmental	5/23/2025	350142	EVANS HAIGH & ARNDT LLP	38.00	REFUND M.JAMA
659-0000-4010100-	Non-Departmental	5/27/2025	350229	KENNETH CONOR HENDRICKSON	38.00	REFUND A HENDRICKSON
659-0000-4010100-	Non-Departmental	5/27/2025	350232	RATWIK ROSZAK & MALONEY PA	38.00	REFUND C.SCHROEDER
699-0000-2022036-	Non-Departmental	5/22/2025	350189	ND ASSOCIATION OF COUNTIES	27,658.52	WC PREV YR RECONCILIATION FOR 2024
					\$ 975,794.52	Total

**REGULAR MEETING OF CASS COUNTY BOARD OF COMMISSIONERS
JUNE 16, 2025**

1. MEETING CALLED TO ORDER

Chairman Tony Grindberg called the meeting to order at 3:30 PM with all members present as follows: Tony Grindberg, Duane Breitling, Jim Kapitan, Tim Flakoll, and Joel Vettel.

2. PLEDGE OF ALLEGIANCE

Jim Kapitan led the Pledge of Allegiance.

3. MINUTES APPROVED

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded that the minutes of the previous meeting be approved as written. Motion carried.

4. AGENDA, Order approved

MOTION, passed

Mr. Flakoll moved and Mr. Kapitan seconded to approve the order of the agenda. Motion carried.

5. CONSENT AGENDA APPROVED

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to approve the consent agenda as follows: On roll call vote, the motion carried unanimously.

- a. Authorize Commission Chair to sign the Exhibit G documents as part of the Memorandum of Understanding for the Diversion Southern Embankment and Associated Infrastructure.
- b. Grant a site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office from July 1, 2025, to June 30, 2026, for West Fargo Hockey Association at the Shooting Park in Horace; grant a site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office from July 1, 2025, to June 30, 2026, for Sharehouse Inc., at Wild Rice Bar and Grill in Horace; grant a site authorization permit to conduct games of chance under license issued by the North Dakota Attorney General's Office from July 1, 2025, to June 30, 2026, for Cass County Wildlife Club at Bonanzaville USA in West Fargo.
- c. Retroactively authorize gaming permit for Peace Academy, Inc. to conduct a heads/tails game as approved by the North Dakota Office of the Attorney General Gaming Division to be held on June 11, 2025, at the Pines in Davenport.
- d. Appoint Tony Grindberg to serve on the Fargo Renaissance Zone Authority for a term ending June 30, 2028.
- e. Authorize County Finance Director to offer Dodge Grand Caravan on the auction site Public Surplus with the proceeds to go back into the Motor Pool Fund.
- f. Approve special event permit for Downtown Tavern, LLC dba The Boiler Room to serve alcoholic beverages on June 25, 2025, during the hours of 5:00 PM to 8:00 PM for a corporate education event at Grand Farms 3717 153rd Avenue SE in Wheatland.
- g. Contract approval—Grand Forks County Secure Services Agreement for juveniles

6. PUBLIC COMMENT

Mr. Grindberg asked for public comment and hearing none, moved on to the regular agenda items.

7. JAIL, Fargo and West Fargo inmate housing contracts approved

County Sheriff, Jesse Jahner was present and discussed an update to the inmate housing contract with the cities of Fargo and West Fargo. He said the current contract was approved in 2009. He said the contract reflects an increase in the daily housing rate from \$85 to \$120. Mr. Jahner said in June

2023 the Commission approved increasing the rate effective January 2024, however, the increase was not implemented due to contract negotiations with the City of Fargo. He said two main areas of concern for the City of Fargo are storing inmate property and Fargo Officers transporting inmates within the Jail for virtual video conferencing for municipal court hearings. Mr. Grindberg said additional staff would be required to accommodate Jail staff transporting inmates to and from municipal court hearings which would be costly.

Mr. Jahner said the City of West Fargo has informally agreed to the terms of the contract presented today and the contract will be considered by the West Fargo City Commission at their meeting later today. He said County staff are still in discussions with City of Fargo staff. Mr. Jahner said he would suggest offering to both Fargo and West Fargo to end the current contract effective December 31, 2025, and begin the new contract effective January 1, 2026. He said he feels comfortable with the language in the presented contract which states inmate property will be handled in accordance with County Sheriff policies and North Dakota Department Corrections of Rehabilitation rules and local jurisdictions are responsible for transporting inmates needing to go to municipal court.

MOTION, passed

Mr. Flakoll moved and Mr. Vettel seconded to authorize the Commission Chair to sign the updated Inmate Housing Agreements with the Cities of Fargo and West Fargo effective January 1, 2026. On roll call vote, the motion carried unanimously.

8. BUILDINGS, Space Needs Assessment from JLG accepted

County Administrator, Robert Wilson was present and said JLG Architects worked with County Departments to develop a space needs assessment of the Annex, Courthouse, and Robert D. Johnson Building and identify concepts of how the County can effectively meet space needs over the next 15 years. He said the assessment is a phased plan and is meant to be a guide.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to receive and file the Cass County Space Needs Assessment as prepared by JLG Architects. On roll call vote, the motion carried unanimously.

9. EMERGENCY MANAGEMENT, Michael Cole Hunter Baker appointed as Emergency Management Coordinator

County Human Resources Director, Tracy Peters was present and said on June 3, 2025, she, Commissioner Grindberg, Commissioner Vettel, and Mr. Wilson interviewed four finalists for the Cass County Emergency Management Coordinator. She said the interview panel recommends the Commission appoint Michael Cole Hunter Baker as Cass County Emergency Management Coordinator at a C44, Step Three with a starting salary of \$76,783.67.

MOTION, passed

Mr. Vettel moved and Mr. Flakoll seconded to appoint Michael Cole Hunter Baker as the Cass County Emergency Management Coordinator at Grade C44 step 3 with a starting salary of \$76,783.67. Discussion: Mr. Kapitan asked why the recommendation is at a step three. Ms. Peters said the request is for a step three due to Mr. Bakers relevant background and experience. On roll call vote, the motion carried unanimously.

10. EMERGENCY PREPAREDNESS, Safety and emergency preparedness committee charter approved

Mr. Wilson said at the May Department Head meeting the group discussed creating a County Safety and Emergency Preparedness Committee. He said the committee would consist of one member from each department with the goal of enhancing safety and preparedness of all county employees by developing, maintaining, and promoting effective emergency procedures and safety practices across all county departments and facilities.

MOTION, passed

Mr. Flakoll moved and Mr. Breitling seconded to adopt Commission Policy Manual section 14.03 County Safety and Emergency Preparedness Committee. On roll call vote, the motion carried unanimously.

11. INFORMATION TECHNOLOGY, IJA Cyber Security Grant Award accepted

County Information Technology Director, Bob Henderson was present and said in late 2025 he applied for State Local Cybersecurity Grant Program to support the digital evidence management project for the State's Attorney's Office that was approved by the Commission on June 2, 2025. He said he received a letter last week from the State saying that the grant was approved for a total of \$147,517 with 30% or \$44,255.10 required for a local match. Mr. Henderson said the grant will be used to cover the costs of the digital management project implementation of \$20,000, year one cost of \$27,250, and majority of year two cost of \$66,490. He said the local match and remainder of year two costs would be taken out of the State's Attorney Asset Forfeiture Fund as approved prior.

MOTION, passed

Mr. Breitling moved and Mr. Kapitan seconded to accept the 2024 IJA Cyber Security Grant award in the total amount of \$103,261.90, providing local match funds of up to \$44,255.10 from the State's Attorney Asset Forfeiture. On roll call vote, the motion carried unanimously.

12. TAX EQUALIZATION BOARD, Reconvened for 2025

Chairman Tony Grindberg reconvened the Cass County Board of Tax Equalization for 2025. County Director of Equalization, Matt Stanger provided recommendations to the Board prior to the meeting on appeals submitted for properties in the City of Fargo, City of West Fargo, City of Horace, Watson Township, Tower Township, and Clifton Township. All appeal information was reviewed by the local jurisdiction and equalization office. The Board considered appeals from each jurisdiction as follows:

NetREIT Fargo

Mr. Stanger said Property Tax Resources requested a reduction on value for three Fargo parcels on behalf of NetREIT Fargo, LLC. He said the analysis done by Property Tax Resources relies largely on the income approach and citing a lack of comparable sales. Mr. Stanger said the City of Fargo's data supports the currently assessed value is modeled equitably amongst similar properties. He said the recommendation is retain the current values for each property.

Sterling Properties

Mr. Stanger said Luke Swenson has appealed the 2025 valuation for Foxtail Creek Apartments located at 3720 42nd Street South in Fargo. He said the appellant provided prior-year operating metrics and requested a decrease in value to \$1,992,000. Mr. Stanger said the City of Fargo reviewed the property and found the property has restrictive covenants in place under the Low-Income Housing Tax Credit (LIHTC) program and recommend applying a 25% reduction of \$2,111,000.

Walmart Fargo

Mr. Stanger said Kyle Kennett has appealed the 2025 valuation for two Walmart properties in Fargo at 3757 55th Avenue South and 4731 13th Avenue South. He said the appellant provided documentation with an independent appraisal of the property located at 55th Avenue South to support a decrease in values for both properties. Mr. Stanger said the City of Fargo reviewed the property and found the comparable properties provided by the appellant were not reflective of the Fargo market and the subject properties are fairly modeled in relation to other retail properties in Fargo. He said the recommendation is retain the current values for each property.

APM LLP

Mr. Stanger said Andy Aslop has appealed 27 property values for 2025 and of the 27 properties, only 24 were owned by APM LLP. He said no value was requested by the appellant and no

documentation was provided to support a lower value. Mr. Stanger said the City of Fargo reviewed the properties, provided comparable sales data, and the recommendation is to retain the current value for all properties.

Dana Woodruff

Mr. Stanger said Dana Woodruff has appealed the 2025 valuation for her property located at 746 Elm Street North Unit C8 in Fargo. He said the appellant feels her property is overvalued in relation to similar properties in her neighborhood. Mr. Stanger said the documentation provided by the appellant supports the current valuation. He said the City of Fargo reviewed the property and found the property is valued equitably compared to similar properties. He said the recommendation is to retain the current value.

Gary Parsons

Mr. Stanger said Gary Parsons has appealed the 2025 value for his property located at 2302 33rd Avenue South in Fargo. He said the appellant feels his property is overvalued due to the proximity of nearby apartment buildings and has not requested a specific value or provided documentation to support a lower value. Mr. Stanger said the City of Fargo reviewed the property and has data to support the current assessed value. He said the recommendation is to retain the current value.

PetSmart

Mr. Stanger said Pivotal Tax Solutions has appealed the 2025 valuation on behalf of PetSmart Inc. for a property located at 1630 13th Avenue East in West Fargo. He said the appellant provided the same analysis and documentation that was submitted for the 2024 appeal of value. Mr. Stanger said the City of West Fargo reviewed the property and has data to support the current value. He said the recommendation is to retain the current value.

NetREIT West Fargo

Mr. Stanger said Property Tax Resources requested a reduction on value for a few West Fargo parcels on behalf of NetREIT Fargo, LLC. He said the analysis done by Property Tax Resources relies largely on the income approach and citing a lack of comparable sales. Mr. Stanger said the City of West Fargo's data supports the currently assessed value is modeled equitably amongst similar properties. He said the recommendation is retain the current values for each property.

Connor and Devin McGovern

Mr. Stanger said Connor McGovern has appealed the 2025 value for his property located at 7224 64th Avenue South in Horace. He said the appellant feels his value per square foot is not equitable compared to other properties. Mr. Stanger said the County Assessing office reviewed the property and found the value is slightly high. He said the recommendation is to reduce the value to \$3,498,400.

Howard and Olive Rasmusson

Mr. Stanger said Howard Rasmusson has appealed the 2025 value for his property located at 5225 148th Avenue Southeast in Watson Township. He said the appellant feels the property is over valued and the appellant did not request a specific value or provide any documentation to support a lower value. Mr. Stanger said the County Assessing Office reviewed the property and the review made at the County and State last year. He said the recommendation is to retain the current value.

Darren and Kasara Klinger

Mr. Stanger said local assessor, Brett Kapaun has requested a reduction in value for a metal shop building on behalf of Darren and Kasara Klinger of Klinger's Animal Boarding for a property located at 3135 134th Avenue Southeast in Tower Township. He said upon review of the property the County Assessing Office adjusted the building design and is recommending a reduction of \$285,300 making the true and full value for 2025 \$542,600.

Greg and Sarah Pfaff

Mr. Stanger said local assessor, Brett Kapaun has requested a reduction in value on 159 acres of agriculture land on behalf of Greg and Sara Pfaff in Clifton Township. He said upon review of the property the increase in value was due to a parcel split and removal of a “bad drainage” modifier. He said the recommendation is to retain the current value.

MOTION, passed

Mr. Kapitan moved and Mr. Breitling seconded to approve the values as recommended by the Cass County Tax Director. On roll call vote, the motion carried unanimously.

13. VOUCHERS, Approved***MOTION, passed***

Mr. Breitling moved and Mr. Flakoll seconded to approve Voucher No. 350243 through Voucher No. 350526 for a total of \$2,351,633.15. On roll call vote, the motion carried unanimously.

14. MEETING UPDATES, Committee reports

Commissioners and staff reported on meetings they have attended or will be attending in the upcoming weeks.


Mr. Flakoll suggested the Commission implementation at the first Commission meeting of the month having the Commissioner assigned to review the voucher list organize and invite a military guest to the meeting to lead the pledge of allegiance.

Mr. Grindberg said the County is hosting a roundtable meeting on June 26 for Commissioners and local economic incentive officials to meet and discuss local incentives and the future of incentives given property tax caps. Mr. Grindberg said he gave an update to the Innovate28 Executive Committee last week and let them know the Commission would prepare questions and information they would like to have in preparation for the 2026 budget.

15. ADJOURNMENT***MOTION, passed***

On motion by Mr. Breitling, seconded by Mr. Kapitan and all in favor, the meeting was adjourned at 4:37 PM.

ATTEST:



Brandy Madrigga, County Finance Director
Cass County, North Dakota

APPROVED:



Tony Grindberg, Chairman
Cass County Board of Commissioners

RESOLUTION RECORD

RESOLUTION ALLOWING CLAIMS & ORDERING PAYMENT THEREOF

WHEREAS, the County Finance Director, Brandy Madrigga, has audited and the departments have approved the following claims against the County of Cass, and have certified that such claims are properly payable by the said County, and that the said County Finance Director has verified such claims to be paid and has satisfied herself that such bills and claims are proper charges against the County of Cass;

NOW, THEREFORE, be it resolved by the County Commissioners of the County of Cass, North Dakota, that the following bills and claims be and thereby are, ordered but paid on check numbers 350243-350526 for a total of \$2,351,633.15.

BE IT FURTHER RESOLVED, that the County Finance Director be, and hereby is authorized and directed to draw checks and electronic payments for the above claims from the respective funds as herein indicated, and that the County Finance Director be, and she hereby is, authorized to execute and deliver such checks and electronic payments.

The above and foregoing resolution was offered at a regular meeting of the County Commissioners held on the 16 day of June, 2025 by Commissioner Breitling, who moved its adoption, was seconded by Commissioner Flaholl, and adopted by the following vote:

Ayes: 5
Nays: 0

WHEREUPON, the resolution was duly declared adopted.

Approved:


County Finance Director

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-0000-2026000-	Non-Departmental	6/4/2025	350276	CATHRINE J OLSEN	1,144.14	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/4/2025	350277	DONN J NOVAK	1,301.65	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/4/2025	350278	KATHLEEN A SHERMAN	2,428.82	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/4/2025	350280	NANCY L GUNVALSON	1,503.36	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/4/2025	350281	SANDRA A FRANCIS	1,087.34	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350317	ARDYS OLGAARD	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350318	ARTHUR JACQUE	1,584.93	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350319	ARTHUR OR LILLIAN KOPPERUD	2,549.44	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350321	BARRY F COX	906.02	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350322	BEVERLY ANN BOSS	1,947.11	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350323	DANIEL OR BARBARA RISING	950.13	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350324	DANIEL V OR LAVONNE C PULCZINSKI	1,239.40	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350327	DARRELL C OR VIOLET M AASLAND	1,274.73	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350328	DARWIN OR CORINE WITTMIER	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350330	DIANE F ROEHRICH	1,416.70	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350331	DIANE PETERSON	1,274.73	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350332	DOUGLAS J STAVENGER	1,281.24	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350335	DWAYNE OR KATHLEEN EHRMANN	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350336	ELAINE BAUMGARTNER	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350339	MICHAEL L GRAVALIN	250.00	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350340	GWEN BERG-NISTLER	1,274.73	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350342	JACALYN MAE CHARLES	1,873.02	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350343	JAYNE AUKLAND	1,274.71	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350344	JOSEPH A JACOBSON	282.04	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350348	KATHLEEN A RICHARD	948.29	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350350	KELLY M TURNER	1,274.73	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350351	KENNETH OR LORI GARTZKE	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350352	KENNETH OR MARY SOBERG	817.30	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350353	LARAE EWERT	2,344.68	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350354	LOWELL J OR IDA I PAGEL	1,274.71	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350355	MARLYS GREWE	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350357	MARY OR MICHAEL SCHNEIDER	1,009.59	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350358	MARY RISKE	1,274.71	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350360	PHYLLIS I WILSON	1,977.58	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350362	RITA OR GARY ODEGARD	1,274.71	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350363	ROBERT M JR OR RUTH A FARRING	326.46	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350364	ROGER OR JOYCE ZELLER	620.18	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350367	SHERYL BERG	1,121.18	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350368	STACEY A O'MARA	931.22	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350369	TYANN SCHLENKER	2,212.11	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350370	VIRGINIA SCHUMACHER	2,549.44	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350371	WAYNE OR CAROL NORBY	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350373	BARBARA KEYES	2,309.28	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350374	CARLYN A STEVENS	1,801.13	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350376	DAN A AIRD	1,034.64	OVERPAYMENT

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-0000-2026000-	Non-Departmental	6/5/2025	350377	DEBORAH OR DONOVAN JUNDT	1,239.41	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350378	DENISE D KROM	1,239.41	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350379	DOUGLAS A OR NOLA E MACK	1,239.42	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350380	E ROBERT OR KATHLEEN M NORWIG	1,274.71	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350383	JUDITH A KADRMAS	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350385	MARGARET M ESSER	1,156.32	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350387	ORVILLE OR DIANE G OTTERSON	1,274.72	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/5/2025	350389	SHARON B OR ALLEN W RASMUSSEN	1,354.15	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350315	ADELHEID C CAMPBELL	1,274.71	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350316	ALLEN D OR SUSAN K PEDERSON	1,276.43	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350325	DARLENE M RUSTAD	1,239.40	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350326	DARLYNE M AAMOT	2,478.82	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350329	DEBRA L REGSTAD	2,338.16	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350334	DOUGLAS R OR MARY S HANSEN	2,338.17	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350338	GORDON OR KATHY GRANT	1,072.22	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350341	IRENE STARCK THOMAS	2,433.16	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350345	JOYCE M GILBRAITH	1,304.63	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350346	JUDITH R GEHRKE	2,308.99	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350349	KEITH V OR YVONNE J WIKSTROM	1,239.40	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350356	MARY GNADT	2,723.88	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350359	MARYANN HAMMER	60.93	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350361	RICHARD VETTER	1,239.40	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/6/2025	350365	RONALD L OR LILLETTE BOMMER	1,259.19	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/9/2025	350384	ELIEZER KOHOUTEK-MILLER	471.68	PAYROLL
101-0000-2026000-	Non-Departmental	6/10/2025	350381	GAYLE J NESEMEIER	444.89	OVERPAYMENT
101-0000-2026000-	Non-Departmental	6/10/2025	350386	MARY LOU ORTH	1,168.27	OVERPAYMENT
101-0000-2410000-	Non-Departmental	6/4/2025	350291	JENNIFER MARTINSON	20.00	PAY ORDER
101-1001-4013320-	Commission	5/28/2025	350489	PREFERENCE EMPLOYMENT SOLUTIONS, INC.	735.54	C.MONSON 03/31-04/04/2025
101-1001-4015401-	Commission	6/2/2025	350419	COLUMN SOFTWARE PBC	862.93	MAY 19 MEETING MINUTES
101-1001-4015401-	Commission	6/10/2025	350419	COLUMN SOFTWARE PBC	13.98	JULY 2025 COMMISION APPOINTMENTS
101-1001-4015813-	Commission	6/3/2025	350347	KAPITAN, JIM	47.60	REIMB 5/27-5/28/25 NDCCA MEALS
101-1001-4015813-	Commission	6/6/2025	350347	KAPITAN, JIM	1,507.72	REIMB 5/20-5/24/25 NACO WIR
101-1002-4013302-	Commission	6/2/2025	350479	OFFICE OF THE STATE AUDITOR	24,665.00	FY2024 AUDIT PROGRESS BILL #1
101-1002-4013303-	Commission	5/27/2025	350260	WILSON, ROBERT	257.38	REIMB 5/15/25 IMMIGRATION EMPLOYMENT ATTY
101-1002-4013309-	Commission	6/9/2025	350452	JLG ARCHITECTS	9,751.51	CASS COUNTY SPACE NEEDS ASSESSMENT & MASTERPLAN
101-1002-4013324-	Commission	6/4/2025	350462	MARQUART, ANDREW S	198.00	SERVICES 5/21-5/29/25
101-1002-4013324-	Commission	6/4/2025	350462	MARQUART, ANDREW S	288.00	SERVICES 5/22-5/27/2025
101-1002-4013324-	Commission	6/4/2025	350462	MARQUART, ANDREW S	468.00	SERVICES 5/28-5/30/25
101-1002-4013324-	Commission	6/6/2025	350320	BARKUS LAW FIRM, P.C.	3,587.50	MENTAL HEALTH SVCS
101-1002-4013324-	Commission	6/11/2025	350462	MARQUART, ANDREW S	243.00	SERVICES 6/2-6/3/2025
101-1002-4015202-	Commission	5/9/2025	350463	MARSH & MCLENNAN AGENCY LLC	116.00	ND INSURANCE RESERVE - BA43238 8/1/24-8/1/25
101-1002-4015501-	Commission	6/9/2025	350526	WILSON, ROBERT	78.03	REIMB 6/4/2025 BREAKFAST MEETING
101-1003-4015112-	Commission	6/9/2025	350432	FARGO CASS PUBLIC HEALTH	111,767.62	MAY25 CASS COUNTY REPORT
101-1501-4010105-	Administrator	5/27/2025	350436	Fargo-Moorhead RedHawks	5,133.18	Staff Appreciation - RedHawks
101-1501-4014301-	Administrator	5/28/2025	350466	METRO SALES, INC.	168.27	02/27-05/26/25 IMAGE CHARGE

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-1501-4015701-	Administrator	6/2/2025	350299	EDWARDS, BRIELLE	2,025.65	TRVL LAS VEGAS 11/3/25 UKG ASPIRE
101-1501-4015702-	Administrator	6/3/2025	350307	PETERS, TRACY J.	1,749.00	REIMB 6/2/25 LAS VEGAS UKG CONF
101-1501-4016101-	Administrator	6/3/2025	350307	PETERS, TRACY J.	22.03	REIMB 6/2/25 LAS VEGAS UKG CONF
101-1502-4014204-	Administrator	6/11/2025	350400	ALL-TERRAIN GROUNDS MAINTENANCE	1,530.00	MAY25 CONTRACT MOWING
101-1503-4014304-	Administrator	6/10/2025	350447	HONEYWELL INTERNATIONAL, INC.	4,350.86	MECHAN/ELECT MAINT JUL25
101-1503-4014701-	Administrator	6/5/2025	350514	THE LOCKSHOP	140.00	SERVICE CALL N. BASEMENT STAIRWELL DOORKNOB
101-1503-4016104-	Administrator	5/23/2025	350499	SCHEELS HOME & HARDWARE	5.98	PIPE ADAPTER
101-1503-4016104-	Administrator	5/23/2025	350499	SCHEELS HOME & HARDWARE	19.98	BALLCOCK ADJ 9-14"
101-1503-4016104-	Administrator	5/29/2025	350406	BORDER STATES INDUSTRIES INC	975.00	OSRA - LED BULBS
101-1503-4016104-	Administrator	6/6/2025	350505	SHOTWELLS FLORAL	90.00	PLANT LEASE
101-1504-4014204-	Administrator	6/11/2025	350400	ALL-TERRAIN GROUNDS MAINTENANCE	1,560.00	MAY25 CONTRACT MOWING
101-1504-4014701-	Administrator	5/29/2025	350438	FERGUSON WATERWORKS #2516	993.07	BFP VACUUM BREAKER
101-1504-4014701-	Administrator	5/30/2025	350433	FARGO GLASS & PAINT CO.	270.00	DOOR ARM ASSEMBLY
101-1504-4014701-	Administrator	6/5/2025	350446	HOBART SALES AND SERVICE	919.79	DISHWASHER
101-1504-4014701-	Administrator	6/9/2025	350412	BUTLER MACHINERY	2,371.77	BATTERY
101-1504-4014701-	Administrator	6/9/2025	350446	HOBART SALES AND SERVICE	1,555.57	40QT MIXING BOWL, DISHWASHER CHECK VALVE
101-1504-4017415-	Administrator	6/9/2025	350512	SWANSTON EQUIPMENT CO.	3,000.00	BOBCAT 74HDBKT
101-1505-4014304-	Administrator	6/10/2025	350447	HONEYWELL INTERNATIONAL, INC.	4,350.86	MECHAN/ELECT MAINT JUL25
101-1505-4014701-	Administrator	6/2/2025	350412	BUTLER MACHINERY	945.46	BATTERY
101-1505-4014701-	Administrator	6/2/2025	350469	MJ DALSIN CO. OF ND, INC.	226.16	SEALED CRACK
101-1505-4014701-	Administrator	6/5/2025	350514	THE LOCKSHOP	87.50	SERVICE CALL REKEY CYLINDER
101-1506-4014204-	Administrator	6/11/2025	350400	ALL-TERRAIN GROUNDS MAINTENANCE	1,120.00	MAY25 MOWING
101-1506-4014406-	Administrator	6/11/2025	350392	MUNICIPAL AIRPORT AUTHORITY OF THE CITY OF FARGO	4,011.15	JUL 2025 GROUND LEASE-LEC
101-1506-4016202-	Administrator	6/6/2025	350313	XCEL ENERGY	36.40	GAS CHRGS 04/25-05/28/25
101-1506-4016202-	Administrator	6/6/2025	350313	XCEL ENERGY	1,033.51	GAS CHRGS 4/27-5/27/25
101-1506-4016202-	Administrator	6/6/2025	350313	XCEL ENERGY	1,513.93	ELEC CHRGS 3/27-4/27/25
101-1506-4016202-	Administrator	6/6/2025	350314	XCEL ENERGY	53.07	GAS CHRGS 4/25-5/28/25
101-1507-4016202-	RDJ BUILDING	5/27/2025	350268	XCEL ENERGY	365.46	ELEC CHRGS 4/17-5/18/25
101-1507-4016202-	RDJ BUILDING	5/27/2025	350268	XCEL ENERGY	164.26	GAS CHRGS 4/20-5/19/25
101-1801-4014301-	Information Technology	6/10/2025	350459	LIBERTY BUSINESS SYSTEMS, INC.	102.67	LANIER/MPC4503 MAINTENANCE 04/01-06/30
101-1801-4014603-	Information Technology	6/2/2025	350460	LSI DAKOTAS	129.50	LOCATING SERVICES
101-1801-4014603-	Information Technology	6/9/2025	350460	LSI DAKOTAS	259.00	LOCATING SERVICES
101-1801-4015305-	Information Technology	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	82.00	WAN ACCESS
101-1801-4015306-	Information Technology	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	2,400.00	WAN ACCESS
101-1804-4013309-	Information Technology	6/5/2025	350448	HSO ENTERPRISE SOLUTIONS, LLC	871.25	APPLICATION SUPPORT 1/1-5/31
101-1804-4015305-	Information Technology	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	12.10	WAN ACCESS
101-2101-4015305-	Finance	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	58.80	WAN ACCESS
101-2101-4016101-	Finance	6/11/2025	350391	ENGRAPHIX	61.90	NOTARY STAMP H.MCINTYRE, N.HANSEN
101-2103-4015305-	Finance	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	7.10	WAN ACCESS
101-3101-4013303-	States Attorney	5/14/2025	350500	SEVERSON, WOGSLAND & LIEBL, PC	70.00	Legal Fees
101-3101-4013303-	States Attorney	5/23/2025	350413	CAMRUD MADDOCK OLSON & LARSON LTD	4,500.90	Legal Fees
101-3101-4013307-	States Attorney	5/28/2025	350243	ANOKA COUNTY	100.00	Services Fees
101-3101-4013320-	States Attorney	6/3/2025	350455	KELLY SERVICES, INC.	539.07	Wages for Temporary Employee
101-3101-4013320-	States Attorney	6/9/2025	350455	KELLY SERVICES, INC.	154.02	Temporary Employee Wages

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-3101-4013751-	States Attorney	5/28/2025	350246	EDDIE ZEYON	335.00	WITNESS FEE
101-3101-4013751-	States Attorney	6/2/2025	350425	DEREK BEHRENS	39.70	WITNESS FEE
101-3101-4013751-	States Attorney	6/2/2025	350426	DREW OKLAND	32.42	WITNESS FEE
101-3101-4013751-	States Attorney	6/2/2025	350453	JORDAN BOLSTAD	26.12	WITNESS FEE
101-3101-4013751-	States Attorney	6/2/2025	350495	SAMUELA PIKULA	117.40	WITNESS FEE
101-3101-4013751-	States Attorney	6/3/2025	350486	PHILLIP SMITH	27.24	WITNESS FEE
101-3101-4015116-	States Attorney	5/28/2025	350502	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4015116-	States Attorney	6/3/2025	350502	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4015116-	States Attorney	6/3/2025	350502	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4015116-	States Attorney	6/3/2025	350502	SHERIFF, CLAY COUNTY	52.15	Juvenile Service Fees
101-3101-4015116-	States Attorney	6/9/2025	350501	SHERIFF, BECKER COUNTY	36.50	Juvenile Service Fees
101-3101-4015305-	States Attorney	6/9/2025	350515	THOMSON REUTERS-WEST PAYMENT CENTER	545.08	Thomson Reuters Computer Charges
101-3101-4015305-	States Attorney	6/10/2025	350515	THOMSON REUTERS-WEST PAYMENT CENTER	2,718.53	WestLaw Charges
101-3101-4016101-	States Attorney	5/28/2025	350478	ODP BUSINESS SOLUTIONS, LLC	450.34	Office Supplies
101-3101-4016101-	States Attorney	5/29/2025	350488	PRECISION PRINTING OF MINNESOTA INC	138.00	BUSINESS CARDS
101-3104-4013751-	States Attorney	5/29/2025	350491	RADISSON HOTEL FARGO	198.00	Witness Travel Expenses
101-3104-4015701-	States Attorney	6/3/2025	350271	AMY GETZ	1,297.87	Employee Reimbursement
101-3104-4015701-	States Attorney	6/10/2025	350382	AMY GETZ	804.84	Employee Reimbursement
101-3502-4012015-	Sheriff	5/30/2025	350472	ND ASSOCIATION OF COUNTIES	59.00	2025 WC ASSESSMENT - M.HICKS
101-3502-4012015-	Sheriff	6/6/2025	350472	ND ASSOCIATION OF COUNTIES	512.84	2025 WC ASSESSMENT - M.HICKS, C.OLSON
101-3502-4016101-	Sheriff	6/2/2025	350301	FULLER, KATIE	123.25	OFFICE SUPPLY REIMBURSEMENT
101-3502-4016108-	Sheriff	5/30/2025	350403	BALCO UNIFORM COMPANY, INC.	67.63	BODY ARMOR ALTERATION; SEAWERT
101-3502-4016108-	Sheriff	6/6/2025	350509	STRAUS TAILOR SHOP	186.00	UNIFORM ALTERATIONS; MAY 2025
101-3502-4016302-	Sheriff	6/2/2025	350520	VALVOLINE INSTANT OIL CHANGE	91.67	OIL CHG, LIGHT REPLC; SQ 64
101-3502-4016302-	Sheriff	6/6/2025	350423	DAKOTALAND AUTOGLASS, INC-SF	514.47	WINDSHIELD; SQ 86
101-3502-4016302-	Sheriff	6/6/2025	350507	SOUTHPOINT REPAIR CENTER	76.82	OIL CHG, FLTR & LUBE; SQ 96
101-3502-4016302-	Sheriff	6/6/2025	350520	VALVOLINE INSTANT OIL CHANGE	77.69	OIL CHANGE; SQ 73
101-3502-4016302-	Sheriff	6/6/2025	350520	VALVOLINE INSTANT OIL CHANGE	190.36	VEH MAINT; SQ 88
101-3502-4016302-	Sheriff	6/10/2025	350471	NAPA CENTRAL	67.16	WIPER BLADS, WINDSHIELD KIT
101-3502-4016302-	Sheriff	6/10/2025	350480	OK TIRE STORE	25.00	TIRE REPAIR; 2023 TAHOE
101-3502-4016302-	Sheriff	6/10/2025	350480	OK TIRE STORE	817.30	TIRES; 2019 TAHOE
101-3502-4016302-	Sheriff	6/10/2025	350507	SOUTHPOINT REPAIR CENTER	81.36	VEH MAINT & REPAIR; SQ 66
101-3502-4016302-	Sheriff	6/10/2025	350507	SOUTHPOINT REPAIR CENTER	766.98	R & R BLOWER MOWER; SQ 75
101-3502-4016302-	Sheriff	6/10/2025	350520	VALVOLINE INSTANT OIL CHANGE	77.69	OIL CHANGE; SQ 63
101-3502-4016302-	Sheriff	6/11/2025	350507	SOUTHPOINT REPAIR CENTER	120.11	OIL CHANGE, LIGHT BULP; SQ 34
101-3502-4016302-	Sheriff	6/11/2025	350507	SOUTHPOINT REPAIR CENTER	137.28	OIL CHANGE, EXHAUST SHEILD; SQ 64
101-3502-4016302-	Sheriff	6/11/2025	350507	SOUTHPOINT REPAIR CENTER	146.59	OIL CHANGE, LUBE, TIRE ROT; SQ 35
101-3502-4016303-	Sheriff	6/10/2025	350507	SOUTHPOINT REPAIR CENTER	1,416.92	VEH MAINT & REPAIR; SQ 66
101-3502-4016501-	Sheriff	6/3/2025	350270	CONSOLIDATED COMMUNICATIONS	276.64	701-364-2918 MAY25
101-3502-4016501-	Sheriff	6/3/2025	350421	CONSOLIDATED COMMUNICATIONS	276.64	701-364-2918 JUN25
101-3502-4016501-	Sheriff	6/10/2025	350515	THOMSON REUTERS-WEST PAYMENT CENTER	218.04	CLEAR CHARGES; 3/1/25-5/31/25
101-3502-4017406-	Sheriff	5/30/2025	350468	MID-STATES WIRELESS, INC.	6,301.42	INSTALL EQUIPMENT; SQ 24
101-3502-4017406-	Sheriff	5/30/2025	350468	MID-STATES WIRELESS, INC.	697.50	REMOVE EQUIPMENT; SQ OLD 94
101-3502-4017406-	Sheriff	5/30/2025	350468	MID-STATES WIRELESS, INC.	5,924.42	INSTALL EQUIPMENT; SQ 31
101-3504-4016108-	Sheriff	6/10/2025	350498	SCHEELS ALL SPORTS	199.95	BIKE HELMETS & GLOVES

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
101-3510-4013301-	Sheriff	6/6/2025	350444	HAIDER, NAVEED MD	11,258.00	PSYCH EVALS - MAY, 2025
101-3510-4013309-	Sheriff	6/9/2025	350430	FAMILY HEALTHCARE CENTER	21,200.00	MANAGEMENT OF CORR. NURSING STAFF, PHONE & INTERNET, EPIC & PROVIDER ONSITE & ON-CALL SERVICES - MAY, 2025
101-3510-4013502-	Sheriff	6/6/2025	350431	FAMILY HEALTHCARE PHARMACY SOUTH, NDSU	35,233.08	INMATE PHARMACY ITEMS - MAY, 2025
101-3510-4013502-	Sheriff	6/6/2025	350451	INSTITUTIONAL EYE CARE, LLC	50.80	MAY, 2025 - J NICKERSON & W REEVES
101-3510-4013502-	Sheriff	6/9/2025	350496	SANFORD HEALTH	15,817.74	INMATE MEDICAL SERVICES - APRIL, 2025
101-3510-4013502-	Sheriff	6/9/2025	350497	SANFORD HEALTHCARE ACCESSORIES	24.95	COMPRESSION SOCKS
101-3510-4013502-	Sheriff	6/9/2025	350497	SANFORD HEALTHCARE ACCESSORIES	24.95	COMPRESSION SOCKS
101-3510-4013502-	Sheriff	6/9/2025	350497	SANFORD HEALTHCARE ACCESSORIES	54.00	OXYGEN CONCENTRATOR
101-3510-4013502-	Sheriff	6/9/2025	350497	SANFORD HEALTHCARE ACCESSORIES	114.00	PORTABLE GASEOUS O2 & OXYGEN CONCENTRATOR
101-3510-4013750-	Sheriff	6/9/2025	350511	SUMMIT FOOD SERVICE, LLC	13,293.57	MEALS 5/24/25 - 5/30/25
101-3510-4013750-	Sheriff	6/9/2025	350511	SUMMIT FOOD SERVICE, LLC	13,623.63	MEALS 5/17/25 - 5/23/25
101-3510-4013753-	Sheriff	6/2/2025	350295	BOLL, ADAM	738.79	MEALS, EXP; ARKANSAS TRANSP, MAY 22-23, 2025
101-3510-4013753-	Sheriff	6/2/2025	350296	KADEE BREHMER	108.80	MEALS; ARKANSAS TRANSP; MAY 22-23, 2025
101-3510-4013756-	Sheriff	6/4/2025	350297	CASS COUNTY JAIL	966.00	JAIL/DORM WRK PAY 6/3/2025
101-3510-4013756-	Sheriff	6/4/2025	350297	CASS COUNTY JAIL	1,085.00	JAIL/DORM WRK PAY 5/29/2025
101-3510-4013759-	Sheriff	6/6/2025	350410	BURLEIGH-MORTON DETENTION CENTER	2,000.00	HOUSING - MAY, 2025
101-3510-4013759-	Sheriff	6/6/2025	350417	CENTRE INC	18,928.00	HOUSING - MAY, 2025
101-3510-4013759-	Sheriff	6/6/2025	350494	RICHLAND COUNTY JAIL	255.00	HOUSING - G. RICHARDS 5/25/25 - 5/28/25
101-3510-4015301-	Sheriff	6/9/2025	350430	FAMILY HEALTHCARE CENTER	559.00	MANAGEMENT OF CORR. NURSING STAFF, PHONE & INTERNET, EPIC & PROVIDER ONSITE & ON-CALL SERVICES - MAY, 2025
101-3510-4015702-	Sheriff	6/6/2025	350439	F-M AMBULANCE SERVICE	2,080.00	HEARTSAVER CPR/AED CLASSES 5/12/25, 5/22/25 & 5/21/25
101-3510-4016104-	Sheriff	6/6/2025	350427	DRUGTESTSINBULK.COM	297.50	FOURTEEN PANEL INSTACUBE SALIVA DRUG TEST WITH ALC, FEN & K2
101-3510-4016108-	Sheriff	6/6/2025	350509	STRAUS TAILOR SHOP	272.00	UNIFORM ALTERATIONS; MAY 2025
101-3510-4016117-	Sheriff	6/9/2025	350522	VICTORY SUPPLY	1,016.51	TOOTHPASTE, HAND AND BODY LOTION, WRAPPED SOAP AND 3 IN 1 SHAMPOO/SHAVE GEL/ BODY WASH
101-3510-4016117-	Sheriff	6/9/2025	350522	VICTORY SUPPLY	1,943.00	WHITE CREW SOCKS
101-3510-4016117-	Sheriff	6/9/2025	350522	VICTORY SUPPLY	3,070.32	UNIFORM SHIRTS & SCREENPRINT
101-3510-4016117-	Sheriff	6/9/2025	350522	VICTORY SUPPLY	6,254.65	BLACK COMBS, ORANGE PANTS, AND ORANGE BOXERS
101-3510-4016401-	Sheriff	6/6/2025	350464	MATTHEW BENDER & CO., INC.	460.00	ND LEGAL LIBRARY KIOSK
101-3510-4016401-	Sheriff	6/9/2025	350519	USA TODAY	300.00	INMATE NEWSPAPER - MAY, 2025
101-3510-4017404-	Sheriff	6/9/2025	350513	TEAM WENDY LLC	12,772.69	CERT EQUIPMENT - HELMETS, SHIELDS, HEADLAMPS, LENS AND HELMET RAILS
101-3511-4013309-	Sheriff	6/9/2025	350525	WEST CENTRAL REGIONAL JUVENILE CENTER	44,711.00	JUVENILE HOUSING - MAY, 2025
101-3511-4013750-	Sheriff	6/10/2025	350470	MOUNTAIN PLAINS YOUTH SERVICE	16,308.34	ATTENDANT CARE MAY/JUNE 2025
101-4002-4015305-	County Road & Bridge	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	7.10	WAN ACCESS
101-4002-4015401-	County Road & Bridge	6/6/2025	350419	COLUMN SOFTWARE PBC	25.54	NOH FDO 1st reading
101-4501-4015801-	Extension	6/5/2025	350404	BERNTSON, APRIL	65.10	Expense Report June 2025
101-4501-4016105-	Extension	6/11/2025	350474	NDSU	166.00	Marketing Items
202-5010-4013704-	Human Service Zone	6/6/2025	350398	ADVANTAGE CREDIT BUREAU	150.00	Background checks-May
202-5010-4013710-	Human Service Zone	5/28/2025	350408	BOULGER FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	5/28/2025	350408	BOULGER FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	5/28/2025	350414	CARLIN FAMILY FUNERAL SERVICE	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	5/28/2025	350442	GILBERTSON-GLOGER FUNERAL HOME, INC	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	5/28/2025	350445	HANSON-RUNSVOLD FUNERAL HOME	3,500.00	GA burial
202-5010-4013710-	Human Service Zone	5/28/2025	350445	HANSON-RUNSVOLD FUNERAL HOME	3,500.00	GA burial
202-5010-4015104-	Human Service Zone	5/27/2025	350492	RAY OF HOPE LLC	1,368.00	Reflective Coaching-May

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
202-5010-4015906-	Human Service Zone	5/28/2025	350463	MARSH & MCLENNAN AGENCY LLC	50.00	Notary bond-Foertsch
202-5010-4015906-	Human Service Zone	5/30/2025	350265	ND SECRETARY OF STATE	36.00	Notary renewal-Foertsch
202-5010-4016101-	Human Service Zone	6/2/2025	350504	SHORTPRINTER	29.95	Bus cards-Raguse
202-5010-4016102-	Human Service Zone	6/4/2025	350288	FARGO MAIN POST OFFICE	418.00	PO Box 3106 annual fee
202-5020-4015805-	Human Service Zone	6/2/2025	350272	HARRIS, SUSAN	344.40	Travel 5/2-5/29
202-5020-4015805-	Human Service Zone	6/2/2025	350273	PARROW, JEREMY	283.50	Travel 5/5-5/29
202-5031-4013701-	Human Service Zone	3/7/2025	350259	STRAND, RYAN	12.44	Travel 2/7-2/28
202-5031-4013701-	Human Service Zone	6/3/2025	350275	BOYER, SARA	10.97	Travel 5/2-5/29
202-5031-4013701-	Human Service Zone	6/4/2025	350289	FLATEN, JASMINE	27.59	Travel 3/3-3/28
202-5031-4013709-	Human Service Zone	6/4/2025	350285	C & E FINANCE	160.00	Apt deposit
202-5031-4013728-	Human Service Zone	6/6/2025	350482	OMNI GROUP INTERNATIONAL	150.00	Interpreter services-May
202-5031-4013729-	Human Service Zone	6/3/2025	350487	PRAIRIE ST JOHN'S	6,444.00	Medical expenses
202-5031-4013751-	Human Service Zone	6/6/2025	350308	PRATT, JOSIAH	4.00	Travel 4/1-4/30
202-5031-4015802-	Human Service Zone	6/6/2025	350308	PRATT, JOSIAH	88.40	Travel 4/1-4/30
202-5031-4015805-	Human Service Zone	3/4/2025	350259	STRAND, RYAN	83.30	Travel 2/7-2/28
202-5031-4015805-	Human Service Zone	6/3/2025	350275	BOYER, SARA	107.80	Travel 5/2-5/29
202-5031-4015805-	Human Service Zone	6/4/2025	350289	FLATEN, JASMINE	389.20	Travel 3/3-3/28
202-5031-4015805-	Human Service Zone	6/4/2025	350508	STRAND, RYAN	60.90	Travel 5/2-5/30
202-5031-4015805-	Human Service Zone	6/6/2025	350308	PRATT, JOSIAH	203.70	Travel 4/1-4/30
202-5031-4015805-	Human Service Zone	6/6/2025	350310	KATIE SCHAEFER	182.00	Travel 5/1-5/29
202-5031-4015805-	Human Service Zone	6/6/2025	350311	VELEZ, DARLA	140.00	Travel 5/1-5/30
202-5032-4015805-	Human Service Zone	6/6/2025	350309	SANFORD, GERI	175.70	Travel 5/2-5/30
202-5033-4013729-	Human Service Zone	5/30/2025	350306	NDEMA	50.00	No show fee
202-5033-4013729-	Human Service Zone	5/30/2025	350405	BETTER DAYS THERAPY AND WELLNESS	50.00	No show fee
202-5034-4015805-	Human Service Zone	6/2/2025	350274	TRITABAUGH, MORGAN	130.90	Travel 5/2-5/30
202-5034-4015805-	Human Service Zone	6/6/2025	350298	CORBID, JIM	334.60	Travel 4/24-5/22
202-5034-4015805-	Human Service Zone	6/6/2025	350302	FULTON, SHAREE	188.30	Travel 5/1-5/30
202-5034-4015805-	Human Service Zone	6/6/2025	350303	HILTWEIN, RACHAEL	136.50	Travel 5/12-5/30
202-5036-4015805-	Human Service Zone	6/4/2025	350287	ENRIQUEZ, JUAN	308.00	Travel 5/1-5/30
202-5041-4015802-	Human Service Zone	5/28/2025	350248	PILGRAM, SHAINA	122.40	Travel 5/13-5/15
202-5061-4015104-	Human Service Zone	6/6/2025	350420	COMMUNITY LIVING SERVICES, INC.	171.36	Access in home services-May
211-0000-1410000-	Non-Departmental	6/9/2025	350461	MARK SAND & GRAVEL DAKOTA CO	13,779.53	ND Class 13 Lisbon
211-0000-1410000-	Non-Departmental	6/9/2025	350461	MARK SAND & GRAVEL DAKOTA CO	17,414.52	ND Class 13 Lisbon
211-0000-1410000-	Non-Departmental	6/9/2025	350461	MARK SAND & GRAVEL DAKOTA CO	19,913.80	ND Class 13 Lisbon
211-4001-4013301-CB2604.01	County Road & Bridge	5/28/2025	350409	BRAUN INTERTEC CORPORATION	3,359.00	CR31 bridge replacement geotechnical evaluation thru 5/16/25
211-4001-4014101-	County Road & Bridge	6/2/2025	350269	CITY OF BUFFALO	108.62	Water/garbage/Sewer 04/21/25-05/26-25
211-4001-4014101-	County Road & Bridge	6/4/2025	350286	CITY OF DAVENPORT	92.25	city of Davenport utilities
211-4001-4014101-	County Road & Bridge	6/6/2025	350524	WASTE MANAGEMENT OF WI-MN	328.10	Highway Dept recycling pickup
211-4001-4014101-	County Road & Bridge	6/9/2025	350375	CITY OF WEST FARGO	53.26	Hwy dept 04/18/25-05/30/25
211-4001-4014101-	County Road & Bridge	6/9/2025	350375	CITY OF WEST FARGO	57.28	Hwy dept 04/18/25-05/30/25
211-4001-4014101-	County Road & Bridge	6/9/2025	350375	CITY OF WEST FARGO	373.17	WF building 04/21/25-05/30/25
211-4001-4014102-	County Road & Bridge	5/28/2025	350249	XCEL ENERGY	799.69	WF building 04/23/25-05/22-25
211-4001-4014102-	County Road & Bridge	5/30/2025	350257	OTTER TAIL POWER COMPANY	102.26	Buffalo shop 04/18/25-05/16/25
211-4001-4014102-	County Road & Bridge	6/9/2025	350388	OTTER TAIL POWER COMPANY	25.59	Mapleton 04/26/25-05/27/25
211-4001-4014103-	County Road & Bridge	5/28/2025	350249	XCEL ENERGY	150.52	WF building 04/24/25-05/26/25

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4014103-	County Road & Bridge	5/29/2025	350250	XCEL ENERGY	50.04	WF building-04/24/25-05/23/25
211-4001-4014103-	County Road & Bridge	6/3/2025	350283	XCEL ENERGY	35.00	WF building 1-04/24/25-05/23/25
211-4001-4014103-	County Road & Bridge	6/3/2025	350283	XCEL ENERGY	53.49	Buffalo shop 04/09/25-05/08/25
211-4001-4014103-	County Road & Bridge	6/3/2025	350283	XCEL ENERGY	608.87	WF shop-04/24/25-05/26/25
211-4001-4014506-CH2506.01	County Road & Bridge	6/11/2025	350475	NORTHSTAR SAFETY, INC.	172,921.98	CH2506 Progressive Estimate 1
211-4001-4014550-TB2304.01	County Road & Bridge	6/9/2025	350428	EARTHWORK SERVICES	1,604.91	WR5963 42.23 tons rock
211-4001-4014550-TB2304.01	County Road & Bridge	6/9/2025	350428	EARTHWORK SERVICES	6,500.58	WR5963 171.05 tons rock
211-4001-4014550-TB2510.01	County Road & Bridge	6/9/2025	350428	EARTHWORK SERVICES	7,497.41	WR6212 167.9 tons landscape rock
211-4001-4014575-CB2503.01	County Road & Bridge	6/11/2025	350407	BORDER STATES PAVING, INC.	132,790.00	pavement overlay/bridge construction/lg culvert
211-4001-4014575-CH2209.01	County Road & Bridge	6/11/2025	350407	BORDER STATES PAVING, INC.	56,585.51	grading, cenent stabilization, aggregate surfacing
211-4001-4014575-CH2301.01	County Road & Bridge	6/11/2025	350407	BORDER STATES PAVING, INC.	169,756.52	grading, cenent stabilization, aggregate surfacing
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350407	BORDER STATES PAVING, INC.	125,983.50	pavement overlay/bridge construction/lg culvert
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	16,295.98	storm sewer pipe
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	16,659.22	storm sewer pipe - includes early payment discount
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	16,999.20	storm sewer pipe
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	16,999.20	storm sewer pipe
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	(325.92)	early payment discount
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	(349.82)	early payment discount
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	(339.98)	early payment discount
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	(339.98)	early payment discount
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	(426.39)	early payment discount
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	17,490.80	storm sewer pipe
211-4001-4014575-CH2503.01	County Road & Bridge	6/11/2025	350490	PRINSCO INC	21,319.58	storm sewer pipe
211-4001-4014601-	County Road & Bridge	5/27/2025	350412	BUTLER MACHINERY	3,042.74	Unit 316 AC repair
211-4001-4014601-	County Road & Bridge	6/3/2025	350440	FORKLIFTS OF MINNESOTA, INC.	426.94	forklift repair
211-4001-4014601-	County Road & Bridge	6/3/2025	350476	NORTHWEST TIRE INC	30.17	flat tire repair unit 68
211-4001-4014601-	County Road & Bridge	6/4/2025	350480	OK TIRE STORE	285.98	tire repair
211-4001-4014601-	County Road & Bridge	6/10/2025	350476	NORTHWEST TIRE INC	83.97	unit 9 repair
211-4001-4014601-	County Road & Bridge	6/10/2025	350476	NORTHWEST TIRE INC	877.88	unit 31 repair
211-4001-4014701-	County Road & Bridge	6/3/2025	350521	VERIZON CONNECT FLEET USA LLC	257.10	truck equipment GPS tracking
211-4001-4016101-	County Road & Bridge	6/2/2025	350411	BUSINESS ESSENTIALS	30.46	office supplies
211-4001-4016101-	County Road & Bridge	6/6/2025	350411	BUSINESS ESSENTIALS	45.51	office supplies
211-4001-4016104-	County Road & Bridge	5/29/2025	350493	RDO EQUIPMENT CO.-FARGO	342.00	Engineering supplies
211-4001-4016104-	County Road & Bridge	6/2/2025	350443	GRAINGER, W.W.	251.20	AIR TOOL OIL, GUAGE, FILTER, LINE, REGULATOR
211-4001-4016130-	County Road & Bridge	5/27/2025	350481	OLSEN CHAIN & CABLE, INC.	147.14	supplies for Durbin gravel site
211-4001-4016130-	County Road & Bridge	5/28/2025	350516	TITAN MACHINERY	79.68	Plowbolts
211-4001-4016130-	County Road & Bridge	6/2/2025	350401	AMBASSADOR CLEANING	1,650.00	Highway and Vector office and bathroom cleanings
211-4001-4016130-	County Road & Bridge	6/3/2025	350411	BUSINESS ESSENTIALS	13.89	supplies for Durbin gravel site
211-4001-4016130-	County Road & Bridge	6/6/2025	350465	MENARDS	326.25	shop supplies for Durbin gravel site
211-4001-4016130-	County Road & Bridge	6/9/2025	350443	GRAINGER, W.W.	103.33	Dubin supplies
211-4001-4016132-	County Road & Bridge	6/3/2025	350418	CITY OF FARGO	876.00	Durapatch tack oil
211-4001-4016132-	County Road & Bridge	6/6/2025	350458	LG EVERIST INC.	1,861.87	asphalt materials
211-4001-4016133-	County Road & Bridge	6/3/2025	350437	FASTENAL COMPANY	251.96	sign shop supplies
211-4001-4016133-	County Road & Bridge	6/10/2025	350506	SIGN SOLUTIONS USA, LLC	325.20	Solar Panel replacement
211-4001-4016135-	County Road & Bridge	6/4/2025	350517	TRUE NORTH STEEL, INC.	4,722.04	culvert at CR16 5/6 Leonard WR10085/63

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
211-4001-4016301-	County Road & Bridge	5/27/2025	350457	KOTACO FUELS INC	2,480.19	Diesel delivery Buffalo shop
211-4001-4016301-	County Road & Bridge	6/3/2025	350454	KASOWSKI TIRE AND SERVICE	58.00	Fuel for unit 5
211-4001-4016301-	County Road & Bridge	6/3/2025	350454	KASOWSKI TIRE AND SERVICE	72.34	fuel for unit 5
211-4001-4016301-	County Road & Bridge	6/3/2025	350457	KOTACO FUELS INC	4,364.94	Argusville shop diesel fuel delivery
211-4001-4016301-	County Road & Bridge	6/6/2025	350485	PETRO SERVE USA	50.00	fuel tank monitor fee
211-4001-4016301-	County Road & Bridge	6/6/2025	350485	PETRO SERVE USA	50.00	tank monitor fee for pumps
211-4001-4016301-	County Road & Bridge	6/6/2025	350485	PETRO SERVE USA	100.00	yearly fuel tank rental
211-4001-4016301-	County Road & Bridge	6/6/2025	350485	PETRO SERVE USA	236.25	fuel/oil
211-4001-4016301-	County Road & Bridge	6/6/2025	350485	PETRO SERVE USA	982.87	fuel delivery
211-4001-4016301-	County Road & Bridge	6/10/2025	350457	KOTACO FUELS INC	3,691.86	Davenport diesel delivery
211-4001-4016302-	County Road & Bridge	5/28/2025	350399	ALLSTATE PETERBILT OF FARGO	18.04	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	5/28/2025	350412	BUTLER MACHINERY	1,464.71	equipment maintenance parts
211-4001-4016302-	County Road & Bridge	5/30/2025	350399	ALLSTATE PETERBILT OF FARGO	259.20	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	6/3/2025	350518	UNITED POWER EQUIPMENT	81.00	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	6/4/2025	350402	AUTO VALUE	32.95	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	6/5/2025	350402	AUTO VALUE	169.34	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	6/6/2025	350441	GENERAL EQUIPMENT & SUPPLIES	331.18	equipment maintenance supplies unit 884
211-4001-4016302-	County Road & Bridge	6/9/2025	350435	FARGO TRAILER CENTER	291.22	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	6/10/2025	350435	FARGO TRAILER CENTER	92.80	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	6/11/2025	350435	FARGO TRAILER CENTER	188.34	equipment maintenance supplies
211-4001-4016302-	County Road & Bridge	8/28/2025	350399	ALLSTATE PETERBILT OF FARGO	(82.98)	air filter return - credit
220-3512-4016121-	Sheriff	6/6/2025	350473	ND ATTORNEY GENERAL'S OFFICE	3,772.00	SCRAM FEES - MAY, 2025 - REMOTE
220-3512-4016121-	Sheriff	6/6/2025	350473	ND ATTORNEY GENERAL'S OFFICE	14,230.00	SCRAM FEES MAY, 2025 - ONSITE
221-3508-4015302-CCDTF	Sheriff	6/5/2025	350312	VERIZON WIRELESS	42.54	SERVICE; APR 22 - MAY 21, 2025
224-2107-4015304-	Finance	6/2/2025	350266	RRRDC	385,469.58	JUN2025 RRRDC
231-4003-4014701-	Weed Control	6/1/2025	350510	SUMMIT FIRE PROTECTION CO	76.79	FIRE EXTINGUISHER ANNUAL INSPECTION
231-4003-4016122-	Weed Control	6/1/2025	350477	NUTRIEN AG SOLUTIONS, INC	5,165.05	CHEMICALS
232-4004-4014301-	Vector Control	6/3/2025	350459	LIBERTY BUSINESS SYSTEMS, INC.	40.00	BASE RATE 6/2-7/1/2025
232-4004-4016104-	Vector Control	11/13/2024	350304	MAY, SHARON	50.00	TRAP REIMBURSEMENT
232-4004-4016104-	Vector Control	5/28/2025	350443	GRAINGER, W.W.	38.88	Vector Control supplies
232-4004-4016104-	Vector Control	6/1/2025	350395	Aaron Bah	100.00	2024 missed reimbursement/2025 mosquito trap reimbursement trap #6
232-4004-4016122-	Vector Control	6/3/2025	350396	ADAPCO, INC.	57,186.80	Vector control chemicals
232-4004-4016130-	Vector Control	6/2/2025	350401	AMBASSADOR CLEANING	560.00	Highway and Vector office and bathroom cleanings
232-4004-4017404-	Vector Control	6/2/2025	350396	ADAPCO, INC.	6,000.00	Vector field equipment
232-4004-4017404-	Vector Control	6/2/2025	350396	ADAPCO, INC.	36,774.86	Vector Control Field equipment
235-3513-4010102-	Sheriff	6/1/2025	350449	ICSOLUTIONS	15,706.36	DEBIT FINAL COST - 4/1/25 - 4/30/25
235-3513-4010102-	Sheriff	6/6/2025	350434	FARGO PUBLIC SCHOOLS	36.00	GED TEST 5/23/25
235-3513-4010102-	Sheriff	6/6/2025	350434	FARGO PUBLIC SCHOOLS	46.00	GED ENGLISH TEST 5/12/25 & 5/16/25
237-3505-4016104-	Sheriff	5/30/2025	350467	MICK'S SCUBA	298.00	OPS/MAINTS; VWR; A.OLSON
237-3505-4017401-	Sheriff	5/30/2025	350467	MICK'S SCUBA	15.00	FIELD EQUIP; VWR; LANDGRAFF
237-3505-4017401-	Sheriff	5/30/2025	350467	MICK'S SCUBA	75.00	OPS/MAINT; VWR; ALTENBURG
237-3505-4017401-	Sheriff	5/30/2025	350467	MICK'S SCUBA	130.00	FIELD EQUIP; VWR-LANDGRAFF
237-3505-4017401-	Sheriff	5/30/2025	350467	MICK'S SCUBA	200.00	FIELD EQUIP; VWR, C.GROSS
237-3505-4017401-	Sheriff	5/30/2025	350467	MICK'S SCUBA	400.00	FIELD EQUIP; VWR; LANDGRAFF
237-3505-4017401-	Sheriff	5/30/2025	350467	MICK'S SCUBA	1,000.00	FIELD EQUIP; VWR-RODRIGUEZ

PAYMENT REGISTER
350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
238-2112-4013313-	Finance	6/9/2025	350483	ONSHARP, INC.	107.50	GENERAL CONSULTING/TIER 2 SUPPORT
238-2112-4013315-	Finance	6/9/2025	350429	EIDE BAILLY, LLP.	2,050.00	JUN25 VIRTUAL HOST MONITORING
238-2112-4013315-	Finance	6/9/2025	350429	EIDE BAILLY, LLP.	17,250.00	JUN25 CENTRAL SITE HOSTING
238-2112-4013315-	Finance	6/9/2025	350450	INFORMATION TECHNOLOGY DEPT.	4,576.21	WAN ACCESS
238-2112-4014303-	Finance	6/9/2025	350429	EIDE BAILLY, LLP.	249.77	JUN25 M365 AGREEMENTS/LOGIC APPS
239-2302-4014301-	Recorder	5/27/2025	350397	ADVANCED BUSINESS METHODS	17.25	CONTRACT BASE 6/1-6/30/2025
242-1008-4013313-JAILPD	Commission	6/2/2025	350456	KLEIN MCCARTHY ARCHITECTS	4,541.36	PROFES SVSC 5/1-5/31/2025
242-1008-4017201-JAILPD	Commission	6/11/2025	350484	PETERSON MECHANICAL	237,500.00	WORK 4/25-5/23/25
242-1008-4017201-JAILPD	Commission	6/11/2025	350523	VINCO, INC.	63,459.56	WORK THRU 5/25/25
246-2110-4013313-	Finance	6/11/2025	350394	YWCA	6,161.14	GRANT HT25011 MAY25
247-3509-4013309-	Sheriff	6/4/2025	350422	CUMMINS SALES AND SERVICE	657.80	PLANNED MAINTENANCE 951 ELM ST
247-3509-4013309-	Sheriff	6/5/2025	350468	MID-STATES WIRELESS, INC.	303.75	ALICE SITE - OVER CRANK ALARM
247-3509-4013309-	Sheriff	6/9/2025	350422	CUMMINS SALES AND SERVICE	573.82	PLANNED MAINTENANCE 64TH AVE WATER TANK
247-3509-4013309-	Sheriff	6/11/2025	350468	MID-STATES WIRELESS, INC.	405.00	GARDNER SITE - RTU COMMUNICATION ISSUE
247-3509-4016202-	Sheriff	6/2/2025	350267	XCEL ENERGY	41.00	GAS CHRGS 05/25-05/27/25
247-3509-4016202-	Sheriff	6/2/2025	350267	XCEL ENERGY	316.49	GAS CHRGS 4/25-5/27/25
247-3509-4016202-	Sheriff	6/2/2025	350267	XCEL ENERGY	406.29	ELEC CHRGS 4/16-05/15/25
248-4006-4015801-	County Road & Bridge	5/28/2025	350253	DAUDT, MADELINE	116.20	MILEAGE 5/1-5/28/25
248-4006-4016101-	County Road & Bridge	6/5/2025	350424	DAUDT, MADELINE	43.05	OFFICE SUPPLIES
250-1010-4010100-	Commission	5/30/2025	350468	MID-STATES WIRELESS, INC.	593.75	MOVE & INSTALL RADIOS; COMMAND TRUCK
401-2105-4013309-RRRDC	Finance	6/11/2025	350503	SHORT ELLIOTT HENDRICKSON, INC.	1,549.55	CASSN RED RIVER PROJ - FINAL DESIGN
401-2105-4016202-RRRDC	Finance	6/2/2025	350292	XCEL ENERGY	105.40	GAS CHRGS 4/25-5/27/25
420-2105-4017304-	Finance	6/11/2025	350415	CASS COUNTY JOINT WATER RESOURCE	7,529.18	2025 RUSH RIVER AMENIA FLOOD PROTECTION
420-2105-4017304-	Finance	6/11/2025	350416	CASS COUNTY WATER RESOURCE DISTRICT	10,275.90	SHELDON ADDITION LEVEE
502-1802-4015301-	Information Technology	6/3/2025	350270	CONSOLIDATED COMMUNICATIONS	4,115.43	PHONE SERVICE MAY25
502-1802-4015301-	Information Technology	6/3/2025	350421	CONSOLIDATED COMMUNICATIONS	4,115.43	PHONE SERVICE JUN25
658-0000-4010100-	Non-Departmental	6/5/2025	350305	ND DEPT OF HEALTH & HUMAN SERVICES	264.00	SNAP
659-0000-4010100-	Non-Departmental	5/29/2025	350244	ATTORNEY GENERAL, STATE OF ILLINOIS	38.00	REFUND D.KING
659-0000-4010100-	Non-Departmental	5/29/2025	350245	CHISHOLM LAW FIRM	36.70	REFUND P.SEELY
659-0000-4010100-	Non-Departmental	5/29/2025	350247	FRONT RANGE LEGAL PROCESS SERVICE INC	7.00	REFUND D.MIRANDA
659-0000-4010100-	Non-Departmental	5/30/2025	350251	CARLY PETROVIC	28.50	REFUND N.PETROVIC
659-0000-4010100-	Non-Departmental	5/30/2025	350258	PRECISION LAWN & LANDSCAPE, INC	39.00	REFUND C.ANDERSON
659-0000-4010100-	Non-Departmental	6/2/2025	350261	CANTY NOVY BERTKAU GORDON, LLC	41.60	REFUND GREAT PLAINS TRANSPORTATION, INC.
659-0000-4010100-	Non-Departmental	6/2/2025	350262	DEREK BARTHOLOMAY	38.00	REFUND G.PETERSON
659-0000-4010100-	Non-Departmental	6/2/2025	350263	FRONT RANGE LEGAL PROCESS SERVICE INC	28.00	REFUND L.LARSEN
659-0000-4010100-	Non-Departmental	6/2/2025	350264	KAYLA MARIE REYES	39.00	REFUND C.REED
659-0000-4010100-	Non-Departmental	6/4/2025	350279	LEVO CREDIT UNION	38.00	REFUND J.DENG
659-0000-4010100-	Non-Departmental	6/4/2025	350282	THE COOK LAW OFFICE	34.50	REFUND CHOICE FINANCIAL GROOP
659-0000-4010100-	Non-Departmental	6/5/2025	350284	ACCENT CONTRACTING	31.00	REFUND PREMIER MANAGEMENT- THE ARBORS
659-0000-4010100-	Non-Departmental	6/5/2025	350293	FRONT RANGE LEGAL PROCESS SERVICE INC	13.00	REFUND K.JORGENSEN
659-0000-4010100-	Non-Departmental	6/5/2025	350294	FRONT RANGE LEGAL PROCESS SERVICE INC	24.00	REFUND E.ALBRIGHT
659-0000-4010100-	Non-Departmental	6/6/2025	350300	FRONT RANGE LEGAL PROCESS SERVICES INC	58.50	REFUND L.LEINO
659-0000-4010100-	Non-Departmental	6/9/2025	350333	DOUGLAS P STENSGARD	38.00	REFUND A.FREIDT
659-0000-4010100-	Non-Departmental	6/9/2025	350337	FRONT RANGE LEGAL PROCESS SERVICES INC	27.50	REFUND V.AJA
659-0000-4010100-	Non-Departmental	6/9/2025	350366	RYAN E KJOS	24.00	REFUND A.LEMIEUX

PAYMENT REGISTER

350243-350526

ACCOUNT NUMBER	DEPARTMENT	DATE	CHECK	VENDOR NAME	AMOUNT	DESCRIPTION
659-0000-4010100-	Non-Departmental	6/10/2025	350372	AARON PHILLIP SWINKELS	46.00	REFUND L.SIMONSON
659-0000-4010100-	Non-Departmental	6/11/2025	350390	DOUGLAS P STENSGARD	38.00	REFUND C.MCDONOUGH
659-0000-4010100-	Non-Departmental	6/11/2025	350393	SENECHAL, LIANG Q	38.00	REFUND R.POITRA
699-0000-2022015-	Non-Departmental	5/29/2025	350254	FRATERNAL ORDER OF POLICE	693.00	05302025 MONTHLY PAYROLL
699-0000-2022016-	Non-Departmental	5/29/2025	350256	NDFOP STATE LODGE TREASURER	1,755.00	04302025 MONTHLY PAYROLL
699-0000-2022017-	Non-Departmental	5/29/2025	350252	CASS COUNTY DEPUTIES ASSOCIATION	229.50	05302025 MONTHLY PAYROLL
699-0000-2022027-	Non-Departmental	5/29/2025	350255	ND UNITED	359.03	05302025 MONTHLY PAYROLL
					2,351,633.15	

City of Fargo Staff Analysis

The subject is a portion of a mixed use building. The building is a condominium project, and the subject property represents the majority of the commercial portion of the building. This parcel has a lengthy history of property tax appeals. It was most recently appealed for the 2024 tax year. City staff have viewed the building many times and we are confident the property record is accurate.

Assessment Fairness

To test for assessment fairness, we compared the subject's true and full value to that of similar properties. We selected office buildings located in Downtown Fargo that measured between 10,000 sf and 50,000 sf, were fully finished with office space as the primary occupancy. There are 27 such properties in Fargo. Looking at key units of comparison, we found the subject to be at the 69th percentile overall, and at the 15th percentile when considering the gross square footage (basement parking).

Measure	True & Full Value	Total Value / SF	Total Value / Gross SF
90 th Percentile	\$ 4,739,700	164	131
75 th Percentile	3,868,020	151	114
Median	2,388,800	113	102
25 th Percentile	1,618,100	101	83
10 th Percentile	1,288,960	85	63
Subject Value	\$ 3,762,600	\$ 140	\$ 80

Valuation Accuracy

We tested the accuracy of the true and full value by studying comparable sale prices. We identified sales of six comparable properties from which to compare the subject's true and full value. The subject's value of \$140 per square foot is lower than the price per square foot of all six sales.

Address	Building Name	Property Type	Year Built (Renovated)	Size (SF)	Sale Date	Sale Price (w/ SPUN)	Price / SF
102 Broadway	Halberstadt's	Retail / Office	1964 (2010)	26,639	Aug-2021	\$ 5,012,600	\$ 188
505 Broadway	Ford Building	Office	1914 (2005)	46,184	Oct-2020	8,530,400	185
1213 NP Ave	Kennelly Law	Office	1950 (2016)	31,613	Jun-2020	5,513,000	174
6 Broadway	Pounds Bldg	Retail / Office	1899 (2005)	17,760	Nov-2022	2,807,400	158
309 Roberts St	Mezzaluna Bldg	Retail / Apts	1917 (2008)	20,800	Apr-2023	3,134,700	151
305 Broadway	Moose-Dixon	Retail / Office	1905 (2011)	17,698	Jun-2023	2,508,500	142
Subject Value		Office	1921 (2001)	26,907	2025 Value	\$ 3,762,600	\$ 140

Conclusion

The true and full value is currently lower than the 2015 purchase price. We find the subject true and full value to be fair relative to competitors, and less than recent sales of similar properties. Though some of the comparable sales predate the COVID pandemic, more recent sales still support a higher value than what the appellant proposes.

Recommended Action:

Retain the value of \$3,762,600 for the 2025 tax year

Commercial Property Data Sheet

Legal Owner DFI 102 BROADWAY LLC

Parcel #	01-2381-00280-000	Seg #	1	Address	102 BROADWAY N	Assessment Year	2021
Land Value	\$189,000	Building Value	\$3,160,500	Total Value	\$3,349,500		

Land Characteristics							
Land Use	C	Seg FF	100	Seg Shape	2	Services	3
Land Type	1	Seg RF	100	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	140	Local	X		
Unit Cost		Seg D2	140	State			
Adj #1 / #2		Segment SF	14,000	Exempt		Comm Map Zone	2000
Land Note							

Building Attributes			
Area (SF) Building	26,639	Building Name	102 BROADWAY N
# of Floors (Stories)	2	Option Code	
Building Shape	2	Property Type	74
Building Imprint (SF)	13,266	Roof Code	6
Year Built	1964		
Total (Avg) Wall Hght	0		
Effective Age	22		
Building Condition	3	Sprinkler Type	681
Exterior Wall Code	807	Area (SF) Sprinklered	40,012

Inspection Type
1 - Complete / 2 - Exterior Only

Parcel #	01-2382-04091-000	Seg #	1	Address	1213 NORTHERN PACIFIC AVE	Assessment Year	2022
Land Value	\$271,000	Building Value	\$4,840,000		Total Value	\$5,111,000	

Land Characteristics

Land Use	C	Seg FF	222.75	Seg Shape	2	Services	3
Land Type	1	Seg RF	230.04	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	117.4	Local	X		
Unit Cost		Seg D2	117.63	State			
Adj #1 / #2		Segment SF	27,100	Exempt		Comm Map Zone	2000

Land Note

Building Attributes

Area (SF) Building	31,613	Building Name	1213 NORTHERN PACIFIC AVE
# of Floors (Stories)	2	Option Code	
Building Shape	2	Property Type	59
Building Imprint (SF)	11,917	Roof Code	6
Year Built	1950		
Total (Avg) Wall Hght	35		Total V
Effective Age	10		Improv
Building Condition	5	Sprinkler Type	681
Exterior Wall Code	812	Area (SF) Sprinklered	41,093

Value Indications

Total Value / sf	\$161.67
Improvement Value / sf	\$153.10
Building Value / sf	\$154.50
Land Value / sf	\$10.00

Occupancy Information

	Code	%	Class	Wall Height	Rank		Code	%	Class	Wall Height	Rank
1	344	22	C	12	2	3	344	57	D	12	2
2	406	14	C	14	2	4	444	7	D	12	2

Heating and Air Conditioning

	Type	% Building
1	611	100
2		
3		

Elevators

Type	# of Elevators	# of Stops
651	1	4
652	1	2

Basement Occupancy Information

	Code	Area (SF)	Finish Type	Rank		Code	Area (SF)	Finish Type	Rank
1	344	8,295	703	1	3				
2	442	1,185	702	1	4				

Additional Items

	Description	Quantity	Cost
1	ASPHALT PAVING	19490	\$3.00
2	DOCK LEVELER	1	\$4,000.00
3	FIT-UP ALLOWANCE	3557.4	(\$30.00)
4		0	\$0.00
5		0	\$0.00
6		0	\$0.00
7		0	\$0.00
8		0	\$0.00

Appraisal / Inspection

Appraisal / Date	LMM	8/5/2021	Inspection Type	1
Inspector / Date	LMM	7/27/2021	1 - Complete / 2 - Exterior Only	
Permit Insp / Date	LMM	7/27/2021		

Commercial Property Data Sheet

Legal Owner IRISH PROPERTIES IV LLC

Parcel #	01-2382-04091-000	Seg #	2	Address	1213 NORTHERN PACIFIC AVE	Assessment Year	2022
Land Value	\$0	Building Value	\$363,000	Total Value	\$363,000		

Land Characteristics

Land Use	C	Seg FF	Seg Shape	Services	3
Land Type	1	Seg RF	1 - Irregular / 2 - Typical	1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	Local	X	
Unit Cost		Seg D2	State		
Adj #1 / #2		Segment SF	Exempt	Comm Map Zone	2000
Land Note					

Building Attributes

Area (SF) Building	3,581	Building Name	
# of Floors (Stories)	1	Option Code	
Building Shape		Property Type	69
Building Imprint (SF)	3,581	Roof Code	
Year Built	1905		
Total (Avg) Wall Hght	9.75		
Effective Age	16		
Building Condition		Sprinkler Type	
Exterior Wall Code		Area (SF) Sprinklered	

Value Indications		
Total Value / sf		\$101.37
Improvement Value / sf		\$101.37
Building Value / sf		\$100.98
Land Value / sf		

Occupancy Information

Code	%	Class	Wall Height	Rank	Code	%	Class	Wall Height	Rank
1 442	100	D	9.75	2	3				
2					4				

Heating and Air Conditioning

Type	% Building
1 611	100
2	
3	

Elevators

Type	# of Elevators	# of Stops
------	----------------	------------

Basement Occupancy Information

Code	Area (SF)	Finish Type	Rank	Code	Area (SF)	Finish Type	Rank
1				3			
2				4			

Additional Items

Description	Quantity	Cost
1 Patio	283	\$5.00
2	0	\$0.00
3	0	\$0.00
4	0	\$0.00
5	0	\$0.00
6	0	\$0.00
7	0	\$0.00
8	0	\$0.00

Appraisal / Inspection

Appraisal / Date	LMM	8/5/2021	Inspection Type
Inspector / Date	LMM	7/27/2021	1 - Complete / 2 - Exterior Only
Permit Insp / Date	LMM	7/27/2021	

Commercial Property Data Sheet

Legal Owner DFI 1213 NP LLC

Parcel #	01-2382-04131-000	Seg #	1	Address	17 UNIVERSITY DR N	Assessment Year	2020
Land Value	\$115,000	Building Value	\$35,000	Total Value	\$150,000		

Land Characteristis

Land Use	C	Seg FF	100	Seg Shape	2	Services	2
Land Type	1	Seg RF	100	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	115	Local	X		
Unit Cost		Seg D2	115	State			
Adj #1 / #2	0	Segment SF	11,500	Exempt		Comm Map Zone	2000

Land Note

Building Attributes

Area (SF) Building	Building Name	17 UNIV DR N
# of Floors (Stories)	Option Code	
Building Shape	Property Type	62
Building Imprint (SF)	Roof Code	
Year Built		
Total (Avg) Wall Hght		
Effective Age		
Building Condition	Sprinkler Type	
Exterior Wall Code	Area (SF) Sprinklered	

Value Indications

Total Value / sf	
Improvement Value / sf	
Building Value / sf	
Land Value / sf	\$10.00

Occupancy Information

Code	%	Class	Wall Height	Rank	Code	%	Class	Wall Height	Rank
1					3				
2					4				

Heating and Air Conditioning

Type	% Building
1	
2	
3	

Elevators

Type	# of Elevators	# of Stops

Basement Occupancy Information

Code	Area (SF)	Finish Type	Rank	Code	Area (SF)	Finish Type	Rank
1				3			
2				4			

Additional Items

Description	Quantity	Cost
1 CONCRETE PAVING	11500	\$3.00
2	0	\$0.00
3	0	\$0.00
4	0	\$0.00
5	0	\$0.00
6	0	\$0.00
7	0	\$0.00
8	0	\$0.00

Appraisal / Inspection

Appraisal / Date	REH	1/30/2018	Inspection Type
Inspector / Date	REH	2/27/2018	1 - Complete / 2 - Exterior Only
Permit Insp / Date			

Pounds Building

Commercial Property Data Sheet

Legal Owner 6 BROADWAY LLC

Parcel #	01-3508-00010-000	Seg #	1	Address	6 BROADWAY N	Assessment Year	2023
Land Value	\$153,000	Building Value	\$1,576,400	Total Value	\$1,729,400		

Land Characteristics							
Land Use	C	Seg FF	50	Seg Shape	2	Services	3
Land Type	1	Seg RF	50	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	155	Local	X		
Unit Cost		Seg D2	155	State			
Adj #1 / #2	0	Segment SF	7,750	Exempt		Comm Map Zone	2000
Land Note							

Building Attributes			
Area (SF) Building	17,760	Building Name	6 BROADWAY N
# of Floors (Stories)	2	Option Code	
Building Shape	2	Property Type	74
Building Imprint (SF)	8,880	Roof Code	6
Year Built	1899		
Total (Avg) Wall Hght	0		
Effective Age	40		
Building Condition	3	Sprinkler Type	
Exterior Wall Code	807	Area (SF) Sprinklered	

Mezzaluna Building

Commercial Property Data Sheet

Legal Owner HAMILTON ENTERPRISES CENTRAL LLC

Parcel #	01-2460-00180-000	Seg #	1	Address	309 ROBERTS ST N	Assessment Year	2023
Land Value	\$83,000	Building Value	\$1,329,000	Total Value	\$1,412,000		

Land Characteristics

Land Use	C	Seg FF	51.03	Seg Shape	1	Services	3
Land Type	1	Seg RF	50	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	101.29	Local	X		
Unit Cost		Seg D2	112.19	State			
Adj #1 / #2		Segment SF	5,336	Exempt		Comm Map Zone	2000
Land Note							

Building Attributes

Area (SF) Building	4,420	Building Name	309 ROBERTS ST	
# of Floors (Stories)	1	Option Code		
Building Shape	2	Property Type	73	
Building Imprint (SF)	4,420	Roof Code	6	
Year Built	1917			
Total (Avg) Wall Hght	0			
Effective Age	1			
Building Condition	3	Sprinkler Type	681	
Exterior Wall Code	805	Area (SF) Sprinklered	6,895	

Parcel #	01-1520-01063-002	Seg #	1	Address	305 BROADWAY N UNIT 2	Assessment Year	2023
Land Value	\$187,000	Building Value	\$3,574,100			Total Value	\$3,761,100

Land Characteristics

Land Use	C	Seg FF	80	Seg Shape	2	Services	3
Land Type	1	Seg RF	80	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	140	Local	X		
Unit Cost		Seg D2	140	State			
Adj #1 / #2		Segment SF	10,416	Exempt		Comm Map Zone	2000

Land Note LAND VALUE ALLOCATED BASED ON % OF UNIT AREA TO GBA

Building Attributes

Area (SF) Building	17,698	Building Name	309 BROADWAY N (MOOSE/DIXON)
# of Floors (Stories)	2	Option Code	
Building Shape	2	Property Type	75
Building Imprint (SF)	8,849	Roof Code	6
Year Built	1905		
Total (Avg) Wall Hght	0		
Effective Age	22		
Building Condition	4	Sprinkler Type	681
Exterior Wall Code	807	Area (SF) Sprinklered	25,725

Value Indications

Total Value / sf	\$212.52
Improvement Value / sf	\$201.95
Building Value / sf	\$200.69
Land Value / sf	\$17.95

Occupancy Information

	Code	%	Class	Wall Height	Rank		Code	%	Class	Wall Height	Rank
1	441	33	C	15	3	3	352	50	C	12	3
2	304	17	C	14	3	4					

Heating and Air Conditioning

Type	% Building
1 617	33
2 611	67
3	

Elevators

Type	# of Elevators	# of Stops
651	1	3

Basement Occupancy Information

	Code	Area (SF)	Finish Type	Rank		Code	Area (SF)	Finish Type	Rank
1	352	7,202	706	2	3				
2	344	824	701	2	4				

Additional Items

	Description	Quantity	Cost
1	CONCRETE PAVING	868	\$3.00
2	PARKING SPACE	3	\$4,000.00
3	BUILT IN	11	\$700.00
4		0	\$0.00
5		0	\$0.00
6		0	\$0.00
7		0	\$0.00
8		0	\$0.00

Appraisal / Inspection

Appraisal / Date	REH	11/28/2017	Inspection Type	1
Inspector / Date	WH	9/26/2019	1 - Complete / 2 - Exterior Only	
Permit Insp / Date				

RESIDENTIAL PROPERTY DATA SHEET

Parcel No 01-1520-01063-001 Seg ID 1 Address 305 BROADWAY N UNIT 1

L A N D	Legal Owner	BRANDT PROPERTIES CO						Total Value	\$183,500	
	Land Use	R	Front (ft)	80.00	Depth 1	140	Segment SF	784	Land Adj & Notes	Adj1: Adj2:
	Land Type	7	Back (ft)	80	Depth 2	140	Land Value	\$15,800	LAND VALUE ALLOCATED BASED ON % O	

P R O P E R T Y	Year Built	1905		Story Height	1		Heating Fuel	2		Basement Quality	1	
	Building Value	\$167,700		1 - 1 Sty	4 - Bi Level	7 - 2 Sty	1 - Gas	3 - Oil	1 - None	3 - Average	5 - V Gd	
				2 - 1 + Attic	5 - B Lvl Ad	8 - 2 Sty Spl	2 - Electric	4 - Other	2 - Fair	4 - Good	6 - Exc	
				3 - 1 1/2 Sty	6 - Split Lvl	9 - Unique						
	Option Code	P		Building Condition			Heating Type	1		Basement Apt	1	
	E - Estimate	R - Review	C - Control	1 - Poor	3 - Avg	5 - V Good	1 - Forced Air	3 - Elec BB	5 - Other	1 - None	2 - One	3 - Two
	EP - Prmt Est	P - Partial	O - Override	2 - Fair	4 - Good		2 - Hot Water	4 - Ht Pump		Kit Cab Const		
	Property Type	4		Total Living SF		3,302	Air Conditioning	3		1 - Metal	2 - Soft Wd	3 - Hard Wd
	1 - Sngl Fam	4 - Loft	8 - Condo/Apt	Main Floor SF		3,302	Basement Area	1		1 - None	3 - Average	5 - V Gd
	2 - Duplex	6 - Conv	9 - Townhse				1 - None	3 - 50%	5 - 100%	2 - Fair	4 - Good	6 - Exc

A P P	Dishwasher	Intercom		Garbage Comp	Microwave	
	Garbage Disposal	Range/Hood		Security System	Garage Dr Opener	
	Built-in Oven	Blt-In Vacuum		Range Top	Misc	

I N T E R I O R	Interior Walls			Fireplace Type			1	Floor Covering			# Of Bedrooms		
	1 - Sheetrock	3 - Plaster	5 - Other	1 - None	3- Prefab	5 - Combo		1 - Resil	3 - Hardwood		Rms on Main Flr		
	2 - Panel	4 - Combo		2 - Franklin	4 - Masonry			2 - Carpet	4 - Combination		Rms on 2nd Flr		
	Doors/Trim			# of Fireplaces			1	# Of Baths			Rms in Bsmt		
	1 - Softwd	2 - Hardwd	3 - Other/Comb	1 - None	3 - Fireplace	5 - 2 Fireplcs		1 - 1	4 - 2.5	6 - 4 or 4.5		Floor Plan	
	Dining Room			2 - Franklin	4 - Frank Fpl	6 - 3 or More		2 - 1.5	5 - 3 or 3.5	7 - 5 +		1 - Inadequate	
	1 -No	2 - Dining Area	3 - Yes					3 - 1.75 or 2					

R O O M S	Attic	Total Rms	Bedrooms	Full Baths	3/4 Baths	Half Baths	Ext Plumbing	Extra Fixtures
	Third							Whirlpool Tub
	Second							Shower Stall
	Main							Sauna
	Bsmt 1							Steam Bath
	Bsmt 2							Lav / Sink
								Kitchen

E X T E R I O R	Exterior Walls			6		Garage Type		5		Porch / Deck		2		Extras		114		
	1 - Stucco	4 - Wd Sdg	7 - Brk/Sdg	1 - None	3 - Detached	5 - Built-in	1 - None	4 - Open Porch or Patio		01 - None	07 - Combo							
	2 - Shakes	5 - Metal	8 - Vinyl	2 - Carport	4 - Attached	6 - Comb	2 - Patio	5 - Encl Porch/Patio		02 - Fence/Shed	08 - Sauna							
	3 - Lap	6 - Brk Vnr	9 - Other				3 - Deck	6 - Comb		03 - Tennis/BB Court	09 - Hot Tub							
	Roof Design			1		# of Garage Stalls		3		Porch Value		\$7,100		04 - Pool		10 - Fin Loft		
	1 - Flat	3 - Hip	5 - Gambrel	1 - None	3 - Two	5 - 4 or More	Extras Remarks				05 - Encl Pool		11 - Bonus Rm					
	2 - Gable	4 - Othr/Comb	6 - Mansard	2 - One	4 - Three						06 - Court Pool		12 - Det Garage					
	Roof Covering			5		Garage Quality		4						Extra Value		\$15,200		
	1 - Asphalt	3 - Rub/TG	5 - Other	1 - None	3 - Average	5 - V Gd							Misc. Code		N			
	2 - Wd Shake	4 - Metal	6 - Tiles	2 - Fair	4 - Good	6 - Exc												
ELEVATORS & SPRINKLERS																		

I N F O	Appraiser Name:	LMM	Appraisal Date	3/10/2020	Assignd Appraiser:	Update Sale Info		
	Inspector Name:	LMM	Inspection Date	6/10/2019	Permit Book:	2		
	Permit Inspector:		Perm Insp Date		Reappr Area:	2		

Commercial Property Data Sheet

Legal Owner NETREIT 300 NP LLC

Parcel # 01-2150-00101-020 Seg # 1 Address 300 NORTHERN PACIFIC AVE Assessment Year 2025

Land Value \$248,000 Building Value \$3,514,600 Total Value \$3,762,600

Land Characteristics

Land Use	C	Seg FF	100	Seg Shape	2	Services	3
Land Type	C1	Seg RF	88.81	1 - Irregular / 2 - Typical		1 - None / 2 - Partial / 3 - All	
Parcel Zoning	DMU	Seg D1	264.74	Local	X		
Unit Cost		Seg D2	272.21	State			
Adj #1 / #2		Segment SF	16,518	Exempt		Comm Map Zone	2000
Land Note 26,803sf x .6163 interest = 16,518 sf							

Building Attributes

Area (SF) Building	26,907	Building Name	300 NP AVE/CENTENNIAL SQUARE
# of Floors (Stories)	2	Option Code	
Building Shape	2	Property Type	59
Building Imprint (SF)	17,478	Roof Code	6
Year Built	1921		
Total (Avg) Wall Hght	16		
Effective Age	20		
Building Condition	5	Sprinkler Type	681
Exterior Wall Code	807	Area (SF) Sprinklered	47,264

Value Indications

Total Value / sf	\$139.84
Improvement Value / sf	\$130.62
Building Value / sf	\$130.62
Land Value / sf	\$15.01

Occupancy Information

	Code	%	Class	Wall Height	Rank		Code	%	Class	Wall Height	Rank
1	344	100	B	16	2	3					
2						4					

Heating and Air Conditioning

Type	% Building
1 614	100
2	
3	

Elevators

Type	# of Elevators	# of Stops
653	1	3
651	1	3

Basement Occupancy Information

	Code	Area (SF)	Finish Type	Rank		Code	Area (SF)	Finish Type	Rank
1	344	15,585	706	2	3				
2	344	4,772	703	2	4				

Additional Items

	Description	Quantity	Cost
1	COMMERCIAL COMMON AREA ALLOCATION	7539	\$0.00
2	GENERAL COMMON AREA ALLOCATION	1927	\$0.00
3		0	\$0.00
4		0	\$0.00
5		0	\$0.00
6		0	\$0.00
7		0	\$0.00
8		0	\$0.00

Appraisal / Inspection

Appraisal / Date	MH	11/28/2017	Inspection Type	1
Inspector / Date	JRH	11/15/2021	1 - Complete / 2 - Exterior Only	
Permit Insp / Date				

Commercial Property Data Sheet

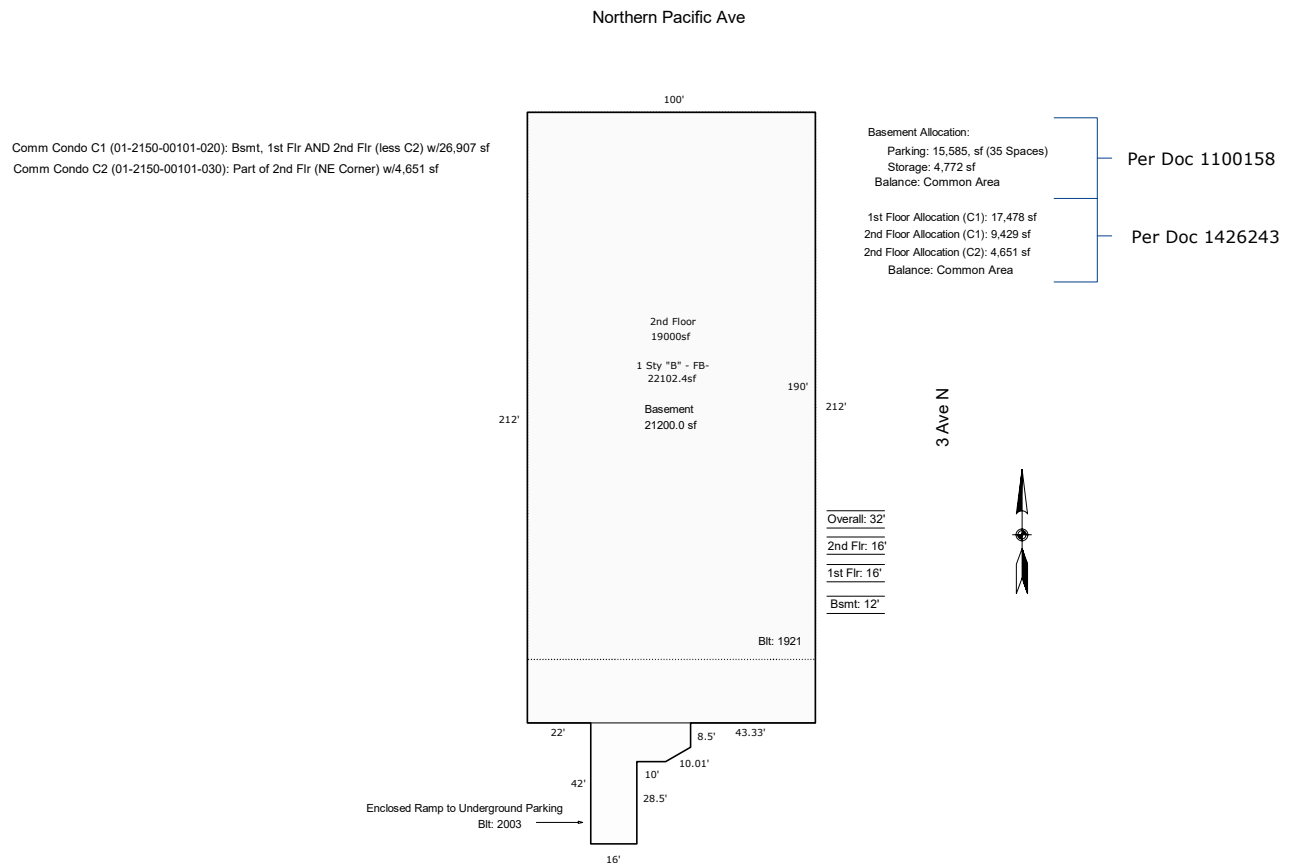
Legal Owner NETREIT 300 NP LLC

Parcel #	01-2150-00101-020	Seg #	1	Address	300 NORTHERN PACIFIC AVE	Assessment Year	2025
----------	-------------------	-------	---	---------	--------------------------	-----------------	------

SKETCH/AREA TABLE ADDENDUM

SUBJECT INFO	
:	Parcel No.: 01-2150-00101-020
Property Address: 300 Northern Pacific Ave	
City:	State: ZipCode:
:	
Sketch Source: Modified from original AX5 & Allocation per condo docs :	
Data Collector: James Haley	Date Measured:

SKETCH



Sketch by Apex Sketch

[illegible]