



# Memorandum

To: Honorable Doug Burgum, Governor  
Honorable Thomas Beadle, State Treasurer  
Honorable Joshua Gallion, State Auditor  
Honorable Doug Goehring, Commissioner of Agriculture  
Honorable Brian Kroshus, Tax Commissioner

From: Sarah Ohlhauser, Property Tax Specialist, Office of State Tax Commissioner

Date: July 24, 2023

Subject: Meeting of the State Board of Equalization

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The State Board of Equalization will meet in the Coteau Room, North Dakota State Capitol, first floor, Tuesday, August 8, 2023, at 8:30 a.m.

You may attend the meeting remotely using one of the following methods:

1. [Video Conference](#) via Teams Meeting
2. **Phone** - 701-328-0950. Enter Conference ID: 719 385 319#

The following items are on the agenda:

1. Pledge of Allegiance.
2. Approval of the agenda.
3. Approval of the minutes from the July 11, 2023, meeting.
4. School Superintendents to address the State Board of Equalization.
5. Hearing for telecommunications carriers on the 2022 telecommunications gross receipts tax.
6. Electric Tax Companies that were late filing or had amendments.
7. Welcome and introductory remarks, Chairman of the State Board of Equalization.

8. Meeting overview and instructions, Secretary of the State Board of Equalization Tax Commissioner Kroshus and State Supervisor of Assessments, Shelli Myers.
9. Discussion of tolerance levels and other considerations.
10. Appeals, Public Comments, and Comments from County Tax Directors and City Assessors.
11. Discussion and direction to property tax staff regarding appeals.
  - a. October 5, 2023 – Regular Meeting – SBOE will meet in the Peace Garden Room
12. Other business.

cc: Shelli Myers, State Supervisor of Assessments