Memorandum

To: Honorable Doug Burgum, Governor
Honorable Thomas Beadle, State Treasurer
Honorable Joshua Gallion, State Auditor
Honorable Doug Goehring, Commissioner of Agriculture
Honorable Brian Kroshus, Tax Commissioner

From: Breanna Zent, Administrative Assistant, Office of State Tax Commissioner

Date: July 28, 2022

Subject: Meeting of the State Board of Equalization

The State Board of Equalization will meet in the Brynhild Room, North Dakota State Capitol, ground floor, Tuesday, August 9, 2022, at 8:30 a.m.

You may attend the meeting remotely using one of the following methods:

1. **Video Conference** via Teams Meeting
2. **Phone** - 701-328-0950. Enter Conference ID: 116 378 108 9

The following items are on the agenda:

1. Approval of the minutes from the July 12, 2022, meeting
2. New and expanding business exemption for Red River Potatoes LLC-File #726
3. Hearing for telecommunications carriers on the 2021 telecommunications gross receipts tax
4. Welcome and introductory remarks, Chairman of the State Board of Equalization
5. Meeting overview and instructions, Secretary of the State Board of Equalization Tax Commissioner Kroshus and State Supervisor of Assessments, Melanie Aeschliman
6. Discussion of tolerance levels and other considerations
7. Appeals, Public Comments, and Comments from County Tax Directors and City Assessors.
   (This will be the time for appeals to be presented to the board, any other public comment, and the opportunity for County Tax Directors and City Assessors to address any tolerance issues within their county or city. Appeals will be heard in alphabetical order, beginning with Stutsman County.

8. Discussion and direction to property tax staff regarding appeals
   a. October 6, 2022 – Regular Meeting – SBOE will meet in the Peace Garden Room

9. Other business

cc: Sandy McMerty, Deputy Tax Commissioner