table			
Tax Levy Reporting			
Pipe "|" or Tilde "~" Delimited File Layout			
Field	**Field Name**	**Field Type**	**Field Description/Requirements**
1	File Type	String	Value needs to be "TLR"
2	Year	Numeric	Four Digit Year
3	County Name	String	Name of County. This field must match up with the County Number field.
4	County Number	Numeric	Two Digit number that must match up with the County Name field.
5	City Name	String	Name of the City where the property is located. This field must match up with the City Number field. Required only on "City" (1600) District Type records.
6	City Number	Numeric	Four digit City Number that must match up with the City Name field. Required only on "City" records.
7	Township Name	String	Name of the Township where the property is located. This field must match up with the Township Number and Range. Required only on "Township" (1500) District Type records.
8	Township Number	Numeric	Township number in PLSS legal description where property is located. This field must match up with the Township Name. Required only on "Township" records.
9	District Type	Numeric	Four Digit District Number. Required on all records.
10	District Name	String	Unique name that identifies the record. Required on all records. See attachment for the list of valid names.
11	Levy Number	Numeric	Four Digit Levy Number. Required on all records.
12	Description	String	Required only if the same levy number is used more than one time. Only applies for District Types 1200, 2300, and 2600.
13	Locally Assessed Taxable Value	Numeric	Required on all records. Round to the nearest Whole Number.
14	Centrally Assessed Taxable Value	Numeric	Required only on Centrally Assessed Records. Round to the nearest Whole Number.
15	Total Taxable Value	Numeric	Required on all records. Round to the nearest Whole Number. Must equal Locally Assessed Taxable Value plus Centrally Assessed Taxable Value.
16	Increases in Taxable Value	Numeric	Required only on records with an Increase in Taxable Value. Round to the nearest Whole Number.
17	Decreases in Taxable Value	Numeric	Required only on records with a Decrease in Taxable Value. Round to the nearest Whole Number.
18	New or Excess Levies Approved in Dollars	Decimal	Required only on records with a New or Excess Levy. Dollar amounts should be rounded to two decimal places.
19	New or Excess Levies Approved in Mills	Decimal	Required only on records with an Expired or Repealed Levy. Levy number should be rounded to two decimal places.
20	Expired or Repealed Levies in Dollars	Decimal	Required only on records with an Expired or Repealed Levy. Dollar amounts should be rounded to two decimal places.
21	Expired or Repealed Levies in Mills	Decimal	Required only on records with an Expired or Repealed Levy. Levy number should be rounded to two decimal places.
22	Total Dollars Levied	Decimal	Required on all records. Amounts should be rounded to two decimal places. Must equal the Total Taxable Value multiplied by the Mill Rate and divided by 1000.
23	Mill Rate	Decimal	Required on all records. Amounts should be rounded to two decimal places. Must equal the Total Dollars Levied divided by the Total Taxable Value and multiplied by 1000.

String Fields – All characters will be allowed on these fields.

Numeric Fields - Only numbers will be allowed on these fields. Any non-numeric value will cause an error in these fields. Decimal places will not be allowed.

Decimal Fields - All values will be treated as numeric instead of strings. Do not enter dollar signs. Commas are ok and a decimal point is required for cents. Values should be rounded to the nearest hundredth place (2 decimal places).