

Sales Ratio Schedule BX Validation Rules

| Field Name | Description |
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| File Type | The File Type field must be set to "ASRBX". |
| Year | Four Digit Year - must match up with the period you are uploading the file under. |
| County Number | Must match up with the County you are uploading under. |
| County Name | Must match up with the associated County Number. |
| City Number | Required when filing for a City Record. |
| City Number | Must be a valid City Number - See City Number Reference Table. |
| City Number | City Number must exist under the specified County Number. |
| City Number | For Large City filers - only the associated city code will be allowed. |
| City Name | City Name must match up with the associated City Number. |
| Lot | Required when filing for a City Record or for Platted Land. |
| Block | Required when filing for a City Record or for Platted Land. |
| Addition Number | Required when filing for a City Record or for Platted Land. |
| Township Number | Required when filing for a Township Record or Unplatted Land. |
| Township Number | Must be a valid Township Number - See Township Reference Table. |
| Range Number | Required when filing for a Township Record or Unplatted Land. |
| Range Number | Must be a valid Range Number - See Township Reference Table. |
| Township/Range | Must match up to a single Township for the associated County Number. |
| Section Number | Required when filing for a Township Record or Unplatted Land. |
| Date of Recording | Must be in the MM/DD/YYYY date format. Required on all records. |
| Document Number | Required on all records. Use the Document Number. If Appraisal use "APPR";. |
| Date of Document | Four Digit Year. |
| Type of Deed | Must be "0", "1", or "2". Required on all records. |
| Land Transferred | Must be "0" or "1". Required on all records. |
| Sale Price in Dollars | Must be greater than zero and only whole numbers are allowed. |
| Personal Property or Seller's Concessions | Only whole numbers are allowed. |
| Net Sale Price | Must equal Sale Price minus Personal Property or Seller's Concessions |
| Assessors Estimated True and Full Value | Must be greater than zero and only whole numbers are allowed. |
| Sales Ratio | Must equal Assessors Estimated True and Full Value divided by the Net Sale Price Multiplied by 100. Values must be rounded to the nearest tenth of a number. |
| Property Type | Must be "1", "2", "3", "4", "5" or "6". Required on all records. |
| Area Type | Must be a "1" or "2". Required on all records. |
| Area Type | If filing for a "Large City", then Area Type must be "1". |
| Acres | Must be 0 if Area Type = "1" and property is Platted |
| Acres | Must be 1 or greater if Area Type = "1" and property is Unplatted |
| Acres | If Property Type = "1" and Area Type = "1", then Acres must be greater than 1. |
| Acres | If Property Type = "1" and Area Type = "2", then Acres must be greater than or equal to 80. |
| Acres | Only whole numbers are allowed. |
| Transaction Verified | Must be "0" or "1". If Type of Deed = "0" then Transaction Verified must be set to "0". Required on all records. |
| Transaction Explanation | If "0" in 26, then must use numbers 1-23. See Transaction Explanation Document (page 3) for options. |

Sales Ratio Schedule BX Validation Rules Continued

| Field Name | Description |
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| Transaction Other | Required if Transaction Explanation is "23" for Other. |
| Verification Method | Must be "1", "2", "3", or "4". Required on all records. |
| Agency Verifying | Must be "1", "2", or "3". Required on all records. |
| Parcel ID Number | Enter parcel number. |
| Mobile Home Width | Required if Property Type = "6". Not allowed for Large City filers. Value must be greater than zero. Only Whole Numbers are allowed. |
| Mobile Home Length | Required if Property Type = "6". Not allowed for Large City filers. Value must be greater than zero. Only Whole Numbers are allowed. |
| Mobile Home Additional Living Space | Only allowed if Property Type = "6". Not allowed for Large City filers. Value must be a Whole Number. |
| Model Year | Required if Property Type = "6". Not allowed for Large City filers. Four digit year. |
| Mobile Home Entry Shed | Only allowed if Property Type = "6". Not allowed for Large City filers. Value must be a Whole Number. |
| Commercial Property Count | The number of Commercial Property Records must be more than the minimum of 30 or 10% of the total records. |
| Residential Property Count | The number of Residential Property Records must be more than the minimum of 30 or 10% of the total records. |